SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

B.B.COLLEGE,BAIGANBADIA

AT-BAIGANBADIA, PO-BAIGANBADIA, VIA-KUCHEI, PS-KULIANA, DIST-
MAYURBHANJ
757105
www.bbcollege.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

B.B. College, Baiganbadia is a premier Higher Educational Institution in Kuliana Block of Mayurbhanj district of Odisha. The college came into existence in year 1987 by the initiative of local stalwarts in tribal dominated and educationally back ward area to cater the need of higher studies among aspiring youths of the region. The college opened +3 Arts in year 1987 and +3 Sciences and +3Commerc in 1993. Initially the college got affiliated to Utkal University, Vani Vihar, Bhubaneswar but letter on it got affiliated to Maharaja SriRam Chandra Bhanj Deo University (the erstwhile North Orissa University). The college has the distinction of imparting UG courses in 13 subjects in Arts, Science and Commerce streams under CBCS pattern introduced during 2016-17 sessions and further revised in academic session 2019-20.

College has been affiliated to UGC under section 2F and 12(B) since 29.10.2005 & 25.05.2007 respectively. The college has under gone process of accreditation for 1st cycle by NAAC in years 2011-2012 and has been awarded B grade with CGPA score of 2.05. Internal Quality Assurance Cell has been created in year 2014.

As the college is one of the leading degree colleges under MSCB University it has the distinction of holding Valuation Zone in as many semesters.

The college has played a significant role in taking extension programmes in neighborhood areas by providing social service and awareness campaign. It has conducted a number of seminars, webinars and counseling programmes for career buildings of students. It aims at contributing quality education and excellence in the larger interest of the student

The charming crest of college is more than symbolic for this rural based tribal dominated college. The twin peacocks roosting on time wheel of Sun temple of Konark on a resting posture with an ancient oil lamp and an open book set inside wheel speaks much more of aim and objective of college. The Peacock symbolizes glorious Tradition of Mayurbhanj. The wheel of Konark symbolizes varied fields of creation, preservation and achievements while ancient oil lamp symbolizes enlightenment and elimination of darkness of ignorance. The open book stands for knowledge and wisdom.

Vision

VISION :

The vision of the College has been transcribed in the form of its noble aspiration and truth in promoting quality education and consciousness. Our vision is **upliftment of society through a qualitative, innovative & values based education"** retains the motto of the Institution. The vision of the institution centers round the following ideas.

* To bring up a social change through quality education.

* To prepare better human resources by inculcating the sense of duty and responsibility in them.

The College adheres to the path of adoption of newest source of learning. The Institution provides ample scope to students to gain knowledge and benefit themselves to the market of employment. The vision of the college emphasizes scientific approach to all learning concepts. It emphasizes an innovative and creative idea and latest research and value based education in all sphere.

Mission

The mission of the college offers a task to take up the challenge and responsibility to fight against ignorance. To prepare worthy, sensible and responsible citizens capable of transforming the society and building the nation with power of knowledge and fragrance of educations. Our mission is to articulate inner strength. It tries to maintain a status of equal opportunity for all learners especially the disable the poor and marginalized learner. It motivates the stake holders to flourish in their learning endeavour with a spirit of practical and research mindedness

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The Institution has strength in Academic, Administrative, Infrastructural, campus, learning assets, cultural & extension activities. The detail of institutional strength has been given below.

1.   College is located 12kms from its district head quarter, Baripada.

2.   It has a Alumni Association and also gets Govt. & Public support to flourish.

3.   Its curriculum has been patterned in unified CBCS for Bachelor programme in Arts, Science and Commerce streams.

4.   College has sufficient infrastructure and learning support such as Laboratories, Library, seminar halls, smart class room, parking shed, common rooms (Boys & Girls), Canteen, Gymnasium, Boys' & Girls' hostel, Computer Lab, Language Lab. Yoga centre.

5.   College has organized a number of seminars webinars and symposium on various issues, career guidance, and Awareness programmes and interactive discussions.

6.   College library is partly automated.

7.   College Account section is fully automated with digitalization.

8.   To promote experiential learning, advanced learning device with language lab, computer lab, ICT technique, the college has made its effects to enhance MOU and linkage with various organizations.

9.   College collects feedback both offline and online and has made internal assessment with academic audit, Administrative audit, Green audit to collect key indicators to improve quality education.

10. College has expert experienced efficient faculty members to be worthily entrusted with any responsibility.

11. College has been a valuation centre of the MSCB University for the last 2 years.

12. College possesses a very attractive ornamental garden & inspires a sense of beauty to the mind of the learner. It has developed a medicinal garden in Botany department with the help of the departmental staff. The staff and students prepared total data on biodiversity of plant species in college campus.

13. Outgoing students pass out of this college have been employed in different sectors of Odisha and India.

14. Dignitaries and men in appropriate position have visited the institution from time to time and suggested action plan for its improvement.

15. College provides opportunities to cultivate culture of sports and social works through cultural society, Dramatic societies, NSS, YRC, Eco Club, Red Ribbon Club, Gymnasium and yoga centre.

16. College has completed 1st cycle of Accreditation and availed fund form UGC, 5T etc

17. As registered Research Guide of MSCB University many members of teaching staffs are associated with research activities. Many scholars have been awarded Ph.D. under the guidance of them.

18. Staffs are associated with many extracurricular activities. They take active part in Radio, TV, Theatre as announcer, Actor, Director & Writer

19. Our staff had patent application published in the patent office journal no 13/2023 dated 31/03/2023 page 29093.

20. Our staff Published paper in Research journal, Book and book chapters.

21. Regular study tour, industrial visit and Internship visit to places of learning are organized by different department. Student and faculty exchange programme are organized.

22. Many are members of scientific and voluntary organization.

23. College has developed its own website. With face book account, YouTube channel, Instagram & Twitter account college communicated socially to mass.

Institutional Weakness

There are certain weaknesses that the college has to encounter for maintenance of its standard such as.

1)   The college does not have staff quarter.

2)   The college does not have any incubation centre.

3)   The college does not materialize linkage with international communities and Universities.

4)   The P.G. Classes and sufficient professional courses have not yet been introduced.

5) The college has not provided institutional vehicle for the movement of day scholars

Institutional Opportunity

In spite of certain defects, the college has a lot of possibilities and opportunities to grow. Some of these are explained here as follow:

1) It has scope for introduction of course like Computer Science, MBA, MCA.

2) The college situated in a site of cultural heritage, certificate course in tourism, Guide and Travel can be introduced here.

3) The college can strive for autonomous status in future.

4) The college can establish an incubation centre in future.

5) It can try to improve the activities of the Alumni Association, employer- employee and parent- teacher relationship.

6) More Add-on programme can be organized.

7) More faculty members having Ph.D. degrees can be motivated to act as guide to would be Ph.D. scholars

Institutional Challenge

The college has a lot of challenges to encounter. The IQAC and academic experts have studied our status and tried to solve the following challenges.

1) The college has to organize certain professional and programs Intellectual oriented workshops.

2) The internal audit and continuous internal evaluation (CIE) system need to be improved.

3) Student centric activities like cultural programs, sporting events, awareness camps, leadership training, event management, talent hunt, dance, acting, anchoring and singing training etc are to be provided for multi-talent quality improvement of learners.

4) The college has to arrange placement program and self employment training camp.

5) Plan for the optimum utilization of the facility available need to be framed.

6) Master plan for proper construction is to be prepared.

7) Opening of self financing, professional training and post graduation course is to be initiated.

8) Network resource centre, language laboratories, smart classes need to be improved.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

B.B.College, Baiganbadia being affiliated to MSCB University, Takatpur, adopts syllabus, examination schedule, curriculum design and evaluation system as per the regulation of University. The unitized CBCS pattern of education implemented by the University is further planned properly in Academic Calendar finalized by college Academic Council.

The Master Timetable is prepared taking in view of teaching hours and available teachers and classrooms. The departmental timetable is extracted from Master time table allotting class to individual teachers. The distribution of classes is made according to course curriculam.

The Govt. circular of common minimum standard framework and model teaching methods are also taken into account for designing lesson work and imparting curriculum.

The college offers education in 13 subjects at Honours level in Arts, Science, and Commerce discipline. The teachers adopt suitable teaching methods as per need of the slow learners and advanced learners.

Normally lecture-cum-demonstration method of interaction and face to face discussion, storytelling, acting and e-teaching devices is adopted (for transmission of lesson) as methods of teaching.

The course work is supervised by Heads of the Dept. Academic Bursar and Principal of college who verify and counter sign lesson plan, lesson delivery and progress Register prepared by each faculty member of department.

·   Academic council reviews lesson work progress, student performance rate, course and learning outcomes.

·   It suggests Remedial, special tutorial and experimental classes as required. (proctorial and Bridge Course)

·   The student's feedback collection, analysis and action taken report works as a boosting factor for improvement of curriculum implementation.

·   A student has to cover 14 core courses, 02 Skill enhancement compulsory courses, 02 Generic Elective courses, 02 Ability Enhancement courses, and 04 Discipline specific Elective (DSE) in six Semester converging 2600 marks in 3 years. Form 2021-22 – Ethics & values is studied in each semester as AECC course of 25 mark for each semester.

·   The students are taught Add on programme computer course, Language course, value added course, moral teaching & leadership course.

·   The students are taught methodology of project work (In commerce stream), practical, Project paper and practical /experimental classes in their respective laboratory.

Teaching-learning and Evaluation

The College has a favorable sanctioned Roll strength by new entrants. The Academic management system (SAMS) portal managed by Higher Education Department, Govt. of Odisha, controls Admission, Scholarship, filling up forms and enrollment for Semester Examination etc.

The students have applied online by themselves to avail all facilitie.. The college authority recommended their application for action.

The students are categorized as Slow and Advanced learners as per their performance in classes and previous result record. Accordingly their learning methods are determined and teaching aids are provided.

Academic council & IQAC keep vigilant watch on improvement of students and extra classes (bridge course; remedial, proctorial, Tutorial classes) are arranged. Sudents are given class assignments and unit tests are conducted. The mid-terms are conducted before the examinees appear semester exam. The student's performances in class examination are discussed and tips for better performance are suggested. The student friendly methods are adopted including audio-visual session, by YouTube video, Pdf, PowerPoint presentation and online classes during corona pandemic Isolation through whatsapp group. Google meet, Zoom, Giomeet, google classroom, YouTube are the medium of teaching. Notes are given to needy learner through whatsapp group.

The final year students are guided to prepare their Project Papers. The students are counseled to participate in cultural meet, Study tour, innovative Science project preparation and participation, industrial visit, workshop and seminar and motivated to top university with better performance in exam, progression to higher studies and placement.

 The students are engaged in extension activities, social service, Plantation work, literacy activity

They Participate in Add-on Programme, moral teaching and value-added course.

Latest teaching software along with chart and models, MCQ sheet, Chalk & talk method are adopted as necessary method of teaching in class.

High speed wi-fi facilities are available in campus for e-learning.

Question Banks are prepared and solved previous exam answer sheets are supplied by teachers.

Exam Related grievances are promptly complied with.

The Course/programme Outcomes are reviewed by IQAC, Academic Council and respective department. Any deficiencies are fortified strategies at institutional and department level.

The college has signed MOUs for Industrial visit, student exchange and Training Programme.

Research, Innovations and Extension

·   Being an undergraduate institution it has little scope for research activities. However the faculty members

undergo Ph.D., D. Litt and have been awarded with the degree. They act as co investigator in Govt project. They underwent **minor** project previously.

· Some participated and presented Papers in National, International, Seminars, Conferences, and Workshops.

· Some are recommended by MSCB University,Takatpur as **Ph.D. Supervisor** and scholars are undergoing, Ph.D. work under them.

· They are actively writing Books, Book chapters and published paper in different UGC care journal.

· They got patent publication for scientific innovation.

· Students are given chances to show their innovation in science exhibition, cultural programme, paper presentation in departmental seminars, National and International seminars. Students are offered Project Papers on their final Semester Syllabus, which are evaluated by external examiner from other colleges. They presented the paper in PPT mode. They contributed their writing in seminar proceeding, college magazine "Shradhanjali" and wall magazine "Atasi kusuma". Training programme are conducted.

College organises various welfare progreamme through NSS, YRC, Eco-club, Red ribbon club. Extension activities like awareness programme, social work, health hygiene programme, work to protect environment, developing skill, social activity, tips for team spirit, volunteerism and equal opportunities. College believes in all round, development of learners and improvement of health, body, mind and soul.

· The Institution takes part in plantation, legal awareness, blood donation, health camp, Rally and Road safety shows, First aid & disaster management Camp. Through these Camp students came in contact with public, which give them knowledge of ground reality, social justice, human values, role and responsibility of citizens.

· Special activities like self-defence programme for girl and Active Citizenship awareness etc are Govt. sponsored programme.

· Cluster camp, SERV camp are sponsored by Indian Red cross society, and winter special camp, puja special camp are sponsored by NSS Bureau, MSCBU University.

· College conduct National, International, State level Seminars, webinar and Symposium by which students, staffs of our college and other colleges are benefited.

· College celebrates a numbers of national and international commemorative day, cultural competition, quiz, debates and talent hunt programme in which the Students get chance to show their talent and innovative ideas.

· Students participated in seminar, exhibition organized by other college and organization and visit different organization of Reputation like DRDO, Chandipur, IMMT, BBSR

· College has signed MOUs with institution and industries for joint effort and collaboration in academic and extension activities.

Infrastructure and Learning Resources

·   The learning support and infrastructure is the asset of the nation. Its scope and quality promotes ranking of the Institution. The college has sufficient Infrastructure to accommodate its academic, administrative and support service.

·   The College has departmental class rooms (Science & Humanities), 06 laboratories, hostels for boys and girls, Gymnasium, Library, digital reading room, Computer Lab, Language Lab for promotion of students soft-skill, wi-fi Campus, 02 seminar halls with projector. College has well furnished Canteen, internet facility and an enchanted garden along with a medicinal plant garden.

·   The college has established IQAC in year 2014 and it has close touch with various sections, departments, cultural wing, laboratories and library and welfare wing. Its role in determination of quality parameter for overall development of the institution.

·   The college provides adequate cultural, sports Yoga and gymnastic facilities to its stake holders. These co-curricular wings work with professional experts.

·   Play ground of the college can accommodate the game like football, cricket, valley ball, Kabadi, Khokho, track and field events.

·   The college maintains its website, software and costly assets with regular renewal and AMC.

·   The college has its social media account in facebook, Instagram, youtube.

·   The college library has been partially automated. Bar Coding is done. The text books and reference books are borrowed for home reading as well as library reading. The Digital Library with……..units of computer with Internet Connectivity and online public access catalogue (OPAC) provide opportunity of web sources.

·   The College has signed MOU with KIIT University, BBSR to access the e- Resource (Remotexs)

·   College library as a subscriber of N-list journal, magazines and news paper (03 odia and one English) provides better scope as source of learning

·   The college has both girls (40 seats) and Boy's Hostel (60 seats).

·   All science laboratories are well ventilated with fire extinguisher.

·   03 Cool water projects installed on the campus.

·   The administrative block is fully automated as official business is taken up online.

·   The campus is under CCTV surveillance.

·   Biometric device has been used for staff attendance.

Student Support and Progression

· The College believes in student welfare, so different schemes of scholarship by Government, free studentship by college, and merit awards are available for students.

· The Topper graduate of Arts, science, commerce Departments are awarded and recognized for their merit. The photographs of the awardees and successful students are displayed in department and social media to inspire the students of the institution in general.

· Alumni of our college in a high –ranking position are duly felicitated on college Foundation day.

· Student representation is given priority in different wings, department, IQAC, Cultural Association and social service wing like YRC, NSS, Eco-club, Red-ribbon club.

· Student's feedback system is very effective and student's views are taken into consideration for quality improvement.

· The College provides Career counseling and coaching for the pass out student.

· Induction training, and bridge courses are arranged for new entrant, Remedial classes are also arranged time to time.

· Students are awarded for their merit position, Cultural talent as well as merit in sports at institutional level as well as by other organizing college and universities.

· The course counseling and advice for online training has been provided to the student By SWAYAM for proper choice of higher studies as well as job opportunities.

· The Students guided to obey rules and regulations for transaction of library books, using laboratories, language lab, Canteen and their progression.

· Some of the Pass out students got placement, some go for higher studies and others are self employed in due course of time in each academic session.

· College takes care of student capital. They are engaged in various Cultural, intellectual exposure and extension programme of the college. They are given the task of leadership, volunteerism, anchoring event management and Catering ete. The college provides mentoring system for proper guidance in Pursuit of studies. The students are counseled to prepare note, compose writing, and prepare for Competative examination and job.

· The college has a Alumni association. It has been functioning since.,.... the year of its establishment. The function of the Alumni association is controlled by the bylaws. The executive council of the Alumni Association is an executive body and its regular session look after the matter related to college development and contributes towards all round development of the college

Governance, Leadership and Management

The college functions on a democratic structure. Its governance is graded into different cadres and functionaries

All its functions relate to fulfillment of vision and stick to its mission for college development and quality education maintenance. It looks into holistic development, Power decentralization and dissemination. With broad objective college authority strives for taking up social responsibility, Community development by educating the young for shaping the nation's future. The college believes in latest version of learning, research and novelty of ideas.

The college runs under the rules Dept. of Higher Education, Govt. of Odisha. The Principal Secretary to the department is the supreme executive or apex policy maker who communicates the rules and regulations to run the institution.

The Director of Higher Education acts as the communicator of Govt. policies and liaisoning officer between the Govt. and Regional Director who is the immediate authority of the institution.

The Governing body of the college acts as sole legal body to look after the day to day activities of the college. The principal is the head of the institution and he is the chief executive to implement the decision of the Governing body.

The principal is assisted with IQAC, Staff Council and Academic council for over all functioning of the institution. Various committees play crucial role in policy making of the institution.

Administrative Bursar, Account Bursar, Academic Bursar, senior officials and HODs frame Polices for day to day functioning of the college. Different Sections of college office are headed by Head clerk with Peon at the bottom, Head clerk as sectional head performs Administrative functions. Every proposed plan is verified by sectional head and officers before the same is executed.

The college has strong administrative structure in which the committees, departments, student bodies, management, Parents have fare share of contribution.

The peer view administration, internal audits, academics, Committees review and feedback of the stakeholders strengthen quality maintenance of the college and reformation. The effective function of IQAC initiated new practices and healthy customs in the college with felicitation & student topper on foundation day of the college.

Institutional Values and Best Practices

B.B. College, Baiganbadia is committed to overall development of the community. It has taken many fruitful steps to maintain discipline, gender equity and equal opportunity in the Campus to maintain good relations among students and Teachers.

 It organizes sensitization and awareness programmes in which code of conduct, protocol and professional ethics are discussed.

The voluntary organization, moral education experts and industrial executives are invited who present their noble thoughts and feelings in seminars, work shops, webinars and symposiums.

Sexual harassment and Ragging of the student is prohibited in the college.

 College prepares Academic Calendars and action plan to take up various awareness and sensitization activities

for staffs and students.

Day like voter's day, International day of yoga, Teacher's day, International women's day, National Youth day. NSS foundation day, World AIDS day, World Redcross day, Republic day, Independence Day, Parakram Divas, National unity day, are observed in the college. Invitees, Resource Persons, students and teachers are given chance to express their views and observation. These events boost moral strength, maintain, healthy atmosphere in the Campus.

In India we believe in Unity in Diversity. The college makes the students aware of their civil responsibility, constitutional obligation, duties and rights as a citizen of India. The Constitutional rules, human rights and social customs are the theme of discussion of many seminars by college. We motivate our stake holder to realize the values of liberty, equality and fraternity. They have to respect the unity and integrity of the nation and build feelings of friendship and brotherhood among all. We try our best to provide an environment of inclusion, tolerance and harmony in spite of social, cultural lingual, communal differences.

We promise to provide healthy practices of physical, mental environment, behavioral and technical environment in the campus. The cultural values, human values and in born qualities of the stakeholders are never ignored. We respect each and every person realize their strength and weakness and try to maintain peace, prosperity in the campus. We strictly avoid discrimination among us and encourage to cultivate spirit of sacrifice and service in mind and spirit.

·   We protect our environment and give importance to greenery, rain water harvesting drainage recycling of waste materials and alternative energy. We adopt best practices like inter disciplinary support instant help moral education, students welfare, student exposure participation and representation.

·   We always work to develop good manner of students, Shaping their Career, ·Social welfare and awareness of all.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	B.B.COLLEGE,BAIGANBADIA
Address	AT-BAIGANBADIA, PO-BAIGANBADIA, VIA-KUCHEI, PS-KULIANA, DIST-MAYURBHANJ
City	Baripada
State	Orissa
Pin	757105
Website	www.bbcollege.edu.in

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Orissa	North Orissa University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	29-10-2005	View Document
12B of UGC	25-05-2007	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AT-BAIGANBADIA, PO-BAIGANBADIA, VIA-KUCHEI, PS-KULIANA, DIST-MAYURBHANJ	Tribal	6.5	5.6

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,History, History	36	Higher Secondary	English + Oriya	52	52
UG	BA,Political Science,Political Science	36	Higher Secondary	English + Oriya	52	52
UG	BA,English, English	36	Higher Secondary	English	16	12
UG	BA,Economics,Economics	36	Higher Secondary	English + Oriya	40	38
UG	BA,Philosophy And Logic,Philosophy and Logic	36	Higher Secondary	Oriya,English + Oriya	32	32
UG	BA,Odia,Odia	36	Higher Secondary	English,Oriya	32	32
UG	BSc,Botany, Botany	36	Higher Secondary	English	24	21
UG	BSc,Chemistry,Chemistry	36	Higher Secondary	English	24	16
UG	BSc,Physics, Physics	36	Higher Secondary	English	16	8
UG	BSc,Zoology,Zoology	36	Higher Secondary	English	32	31
UG	BSc,Math,Mathematics	36	Higher Secondary	English	16	12
UG	BCom,Commerce,Commerce	36	Higher Secondary	English	48	41
UG	BA,Sanskrit, Sanskrit	36	Higher Secondary	Oriya,Sanskrit	32	29

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				24				10			
Recruited	0	0	0	0	14	5	0	19	5	5	0	10
Yet to Recruit	0				5				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				11			
Recruited	0	0	0	0	0	0	0	0	2	9	0	11
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				45
Recruited	15	3	0	18
Yet to Recruit				27
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	5	2	0	7
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	1	0	0	0	0	0	1
Ph.D.	0	0	0	10	2	0	0	1	0	13
M.Phil.	0	0	0	0	0	0	1	2	0	3
PG	0	0	0	4	2	0	4	2	0	12
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	8	0	9
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	4	2	0	6

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	152	0	0	0	152
	Female	223	0	0	0	223
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	8	6	12	20
	Female	16	7	13	6
	Others	0	0	0	0
ST	Male	93	83	79	92
	Female	106	99	100	109
	Others	0	0	0	0
OBC	Male	3	13	11	44
	Female	9	9	13	31
	Others	0	0	0	0
General	Male	58	53	53	40
	Female	64	56	59	54
	Others	0	0	0	0
Others	Male	0	2	1	0
	Female	0	1	0	0
	Others	0	0	0	0
Total		357	329	341	396

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	1. Multidisciplinary/Interdisciplinary: The idea of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by our Institute. A

discussion among the faculty members has been initiated on NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. In order to develop all-round capacities of the students – intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and vocational courses. The aim is to make the students equipped, so that they don't need to rely on Government jobs but instead pave a way towards self-employment. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme, learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal. The Institute is affiliated to MSCB University, Takatpur, Baripada where Academic programmes will redesigned to include Multidisciplinary /Interdisciplinary courses as electives and institute will start offering these electives to students. Faculties are encouraged to participate in Seminar on NEP.

| 2. Academic bank of credits (ABC): | 2. Academic bank of credits (ABC): Our institution preparedness in implementation of Academic Bank of Credits conforms to the guidelines of the affiliated university i.e., MSCB University, Takatpur, Baripada. MSCB University, Takatpur, Baripada being a state university is an official member of the National Academic Depository which is a government endeavour to offer an online repository for all academic awards under the Digital India Programme. From 2020 onwards, MSCB University, Takatpur, Baripada is in the process of uploading students' mark sheets and degree certificates through the nad.digitallocker.gov.in platform through its affiliated colleges. The National Academic Bank of Credits (ABC) portal has now been integrated into the NAD portal https://nad.digitallocker.gov.in platform and is currently live from academic year 2021 onwards. MSCB University, Takatpur, |

	Baripada follows a choice-based credit system (CBCS) for all its programmes. MSCB University, Takatpur, Baripada is registered in the ABC portal after the resolution approved by the higher academic bodies. For this purpose, Institute is already created centralized database of the college students. Through this database, where in the academic credits earned by the student from various courses will be digitally stored so that the credit earned by student previously could be forwarded when the student enters the program again. For monitoring ABC, proper technical support system will be created. Regarding the implementation of Academic Bank of Credits, the institution has already instructed the student to creat the ABC id. The data were given to our affiliating university. The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome
3. Skill development:	3. Skill development: The vision of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. The college celebrates National festivals like Independence Day and Republic Day. Observing various programmes like World AIDS Day, World Environment Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies. The institute has an established skill development cell which actively participates to strengthen technical, vocational, soft skills of the students. The institute has an established computer training center (MOU with OKCL,BBSR) which actively participates to strengthen the current trends required in industry, Campus Recruitment Training (CRT). Also, under the employability enhancement program for student in skill courses, the college has already been arranging study tour to CTTC, BBSR to have knowledge in Different course offered by the institution.
4. Appropriate integration of Indian Knowledge	4. Appropriate integration of Indian Knowledge

system (teaching in Indian Language, culture, using online course):	system (teaching in Indian Language, culture, using online course): Regarding the adoption of Indian languages, the college offers various Indian languages like Sanskrit, Santali and Hindi subjects in degree courses. Preservation and promoting of In order to promote /integrate the local language, art and culture, it is the regular practice at institute that all NSS and YRC activities conducted in adopted villages are compulsory executed in local Odia language. In Youth Festival organized at MSCB University level our students are actively participating in various cultural events and received prizes in many events at university level. Especially our college magazine is published wherein there are five sections for content in five languages namely English section, Odia section, Hindi section, Santali section, Sanskrit section. As most of our students are from rural areas of Mayurbhanj they can share their thoughts in any language
5. Focus on Outcome based education (OBE):	5. Focus on Outcome based education (OBE): The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes of the students. The institution, being affiliated with MSCB University follows the guidelines as and when directed where in variety of approaches in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project-based learning field work, technology enabled learning internship and apprenticeship and research work is already suggested and Institute is implementing it wherever possible. All the programmes are offered as outcomes-based Education (OBE) which are designed keeping in mind the regional and global requirements. Course outcome of every subject is well defined in the curriculum itself by MSCB University. The Institute has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes. All courses are designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying, Analyzing, Evaluating and Creating. Apart from the domain-specific skills, learning outcomes at

	all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so that student contributes proactively to economic, environmental and social well-being of the nation.
6. Distance education/online education:	6. Distance education/online education: The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. The institution is already prepared, especially during COVID-19 pandemic situations and teaching learning process through different online modes likewise app, Google Class rooms, WhatsApp etc. the whole college campus is Wi-Fi enabled with LCD Projectors installed in classroom and hence no hindrance /obstacle in online education. Post-pandemic, the online learning experience has been adopted by the faculty and students to full advantage of flexible blended mode of teaching learning. From 2019 onwards departments are exclusively using whatsapp, Google Classroom for sharing learning contents with students for most of the subjects / courses. The faculty members also prepared themselves by getting trained for using various MOOCs, SWAYAM and other online platform for online teaching learning through FDP, and workshops during lockdown period. During Covid -19 pandemic various programs, meetings, seminars for students were also organized by institute via online platform conducting conferences and meetings. Faculties are encouraged to offer MOOC courses which promotes the blended mode of learning of learning. These efforts can be considered as the new normal, which is envisaged in New Education Policy as well.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been	Yes, An Electoral Literacy Club is set up in the

set up in the College?	college which is a platform to engage students through different interesting activities and hands-on experience to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, students' co-ordinator and co-ordinating faculty members are appointed by the College and the ELCs are functional. And yes, ELCs are representative in Character..
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Our student Sitali Barik is selected by the district administration to act as brand ambassador in "MU BI MEETA" to spread awareness for voters. She may voluntarily contribute in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc. The Institute conducts a number of activities to create sensitization of students and employees by conducting constitutional activities like constitutional day, youth day, voter's awareness program, legal awareness program and voter's registration drive for adopting the values, rights, duties and responsibilities of citizens. The constitutional day on 26th November has been conducted every year and a pledge is taken by all students and staff members. The college has an Electoral Literacy Club (ELC) which conducts voter awareness programs. The Institute conducts a special speech on the importance of the value of casting the vote and how it helps in protecting the constitutional obligations under the ELC. The success of democracy depends upon strong legislation by electing right person for right place to give importance to constitutional values protecting social justice of the citizens in this connection Systematic Voters' Education and Electoral Participation program was organized in our Institute to create awareness about the value of vote among the students.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to	ELC Activity 1. Voter Awareness Program:26.08.2023 2. Voter Awareness Program-25.01.2023 3. National Youth Day:12.01.2023 4. Sambidhana Pathasala

advancing democratic values and participation in electoral processes, etc.	:-10.01.2023 5. Constitution Day- 26/11/2022 6. Voters Awareness Program -18.11.2021 7. Constitution Day-26/11/2021 8. Voter's Day-25.01./2021 9. National Youth Day:12.01.2022 9. Voters Awareness Program -25/01/2019 10. National Youth Day:12.01.2019 11. Constitution Day-26/11/2018 12. Voter Rights -03/11/2018
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Following activity is conducted in last five years to motivate students above 18 years ELC Activity 1. Voter Awareness Program:26.08.2023 2. Voter Awareness Program-25.01.2023 3. National Youth Day:12.01.2023 4. Sambidhana Pathasala :-10.01.2023 5. Constitution Day- 26/11/2022 6. Voters Awareness Program -18.11.2021 7. Constitution Day-26/11/2021 8. Voter's Day-25.01./2021 9. National Youth Day:12.01.2022 9. Voters Awareness Program -25/01/2019 10. National Youth Day:12.01.2019 11. Constitution Day-26/11/2018 12. Voter Rights -03/11/2018 More such activities and actions will be taken by ELCs as well as Colleges to institutionalize mechanisms to register eligible students as voters. On December 6th 7th and 8th new voter ID registration is done in the college.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1038	1001	994	1069	1240

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 37

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
39	39	39	40	40

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
38.93	44.57	17.46	27.89	36.87

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

B.B. College, Baiganbadia is an affiliated institution of Maharaja Sri Ram Chandra Bhanj Deo University, Takatpur, Baripada, Odisha. It is situated in the Block of Kuliana, which is tribal dominated. It imparts UG (Honours) Courses in Arts, Science & Commerce as per University regulations. The College adopts the CBCS Pattern of 3 year degree Course developed by its affiliating University from the academic year 2016. The unified model of CBCS system developed by the Dept of Higher Education, Govt. of Odisha has been followed in Honours level degree programme of Arts, Science & Commerce w.e.f. academic session 2019-20.

College Curriculum Committee consisting of Chair-person and Program Coordinator gives attention on identification of learning gap, new skills, knowledge enhancement, and faculty training and designing of new Course, conduction and planning of programme for Curriculum enhancement through Add on courses. The Committee strives to achieve efficient and effective curriculum planning and implementation.

PROCEDURE FOLLOWED :

IQAC and College Curriculum Committee regularly conduct SWOC analysis prior to the beginning of the academic session for smooth and well-planned curriculum delivery.

Annual Academic calendar of events are prepared as per the MSCB University Academic schedule and A**ction plans** of all Departments are planned accordingly considering National, state and local holiday. It also consists of plan for field Projects, Internship and dissertation. Induction programme provide an insight of higher education and also bridge expectation of newly admitted student for the concerned programme.

Time Table in-charge, curriculum Committee of college prepare Time Table at college level and department level, Teacher wise and class wise. PEOs, POs, PSOs and COs are prepared.

Vision, Mission and Objectives are communicated to stakeholders at the beginning of academic session. On first day of academic session, Staff Council meets under Chairmanship of Principal to chalk out plans for academic, culturalal and other programmes.

College has qualified, dedicated and experienced Faculties for timely completion of course through different courses delivery methods like lectures, class presentations, tutorials, practicals, proctorial classes. Weak students are given special importance in order to bridge gap of advance and

slow learners. Provision for scholarship, reward and felicitation increases the learning zeal of students. The Academic Bursar and Principal look after the management of classes on daily basis.

Progress of the syllabus coverage and course delivery is obtained for the faculty through lesson plan & lesson notes. Competence mapping is undertaken at department level to ensure Competency of the teacher to handle the course. The Plan and Progress of the academic works are maintained by individual faculty member, which is supervised by the respective HODs weekly and reviewed by Academic bursar and Principal regularly.

Eminent academicians and industrial experts are invited for delivering lectures on Current trends related to curriculum. The college provides certificate/adds on courses. Feedback from students and faculty, course outcomes and content delivery, lesson planning is taken. The regular result analysis, review of course outcome and counseling of Industry experts, faculty training, feedback and assessment, effectiveness of curriculum delivery which is at par of vision of institution.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 04

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 7.43

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
20	100	0	175	102

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

B.B. College, Baiganbadia strongly carries with its mission to provide the students with the knowledge, skills, values, and sensitivity necessary for successful citizenship. To fill up this mission, Department of Higher Education and MSCB University has tried to orient curriculum with a wide range of courses that integrate cross-cutting issues relevant to gender, environment and sustainability, human values, and professional ethics and try to instill these values among the students both in terms of theory and practice.

1. Environment and Sustainability:

The issues of Environment and Sustainability are added in course. "Environmental Studies and Disaster Management" offered to BA, BSc and BCom students in Semester-1 as AECC-1 course. Through this course, students are sensitized to ecological and environmental issues connected with land, air, and water, with awareness on sustainable development.

2. Human Values and Professional Ethics:

Human values and professional ethics are addressed through the course "Constitution of India" offered in second semester. The primary objective of this course is to ensure that students have knowledge of constitution, fundamental duties and rights of citizens. Students of First Year UG will undergo Student Induction Program (SIP) in which cross-cutting issues like Human Values and Professional Ethics are addressed.

3. Gender equity:

B.B.College, Baiganbadia is imparting quality education for gender equity which is indispensable to ensure sustainable development of a country. Institute has initiated promising measures to sensitize and promote gender equity amongst the stakeholders through curricular and co-curricular activities. To promote gender equity among students, Institute supports flexible seating arrangements in class rooms, equal representation of both genders in leadership positions of class and college level committees, curricular and co- curricular activities. The Institute makes efforts to create a congenial environment free from gender discrimination through mutual respect. Ethics and human value is taught in each Semester as an AECC course which is compulsory for Arts, Science and Commerce. Gender equity is a paper in semester I.

1. Further to translate classroom prophecy into a programme of action, college organizes outreach programmes like gender sensitization programmes.
2. YRC and NSS Unit of college specifically take lead in sensitizing women and other vulnerable communities on their human rights and laws that they can take advantage of.
3. Similarly, the Ecoclub, Department of Botany, Zoology, organise programmes on environmental awareness.
4. Professional ethics, environmental ethics and gender ethics also occupy places of centrality in various workshops and seminars organized by various departments, NSS and YRC.
5. Further, International Women's Day is celebrated within campus to bring gender sensitivity among staff, faculty and students every year

Apart from the above, Institute organizes various awareness programs and activities on cross-cutting issues with support of external organizations and experts. Activities like, Swachh Bharat Abhiyan, blood donation and health awareness camps conducted by Youth Red Cross Unit and NSS. They play vital role in promoting inclusive environment towards regional and socioeconomic diversities among students making a Positive difference and shaping them into wholesome professionals.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 85.72

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
360	357	329	341	396

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
416	416	416	416	416

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
162	162	162	162	162

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
162	162	162	162	162

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 26.62

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Response:

a. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning in Higher Educational institutes is basically student centric. In academics, student-centric learning is primarily through class room teaching, field and project study; focus on self-study and independent learning. In our institution students are engaged in co-curricular activities within and outside the college, through various support systems and activities, making them conscious of their social responsibilities.

The vision and mission clearly stated that whole process of college is student oriented and focused on their overall development. All stakeholders of college are well aware about aspirations of students because majority of our students come from nearby villages. Apart from 'Chalk and Talk' and 'Lecture Delivery' method, ICT tools are used. .

In our college students participate actively in departmental workshop, seminar, group discussion, projects, add on courses. Study tours are organized for better knowledge of students. The proctorial and remedial classes are arranged to keep direct touch among students and mentors and solve their problems. The PPT classes are organizing by faculties. The departments organize quiz contest, unit test and students borrow books from Department Library. The overall output of different teaching methods is very positively seen in result and behavior of students. The guiding principle behind all these things is to ensure that students can link theory with practice, apply their knowledge and participate in active learning.

Students are motivated to register on portals of e-learning. Students are involved in interactive learning, problem solving exercises, group discussions, seminars, paper presentations, quiz competitions, workshops, etc. Educational screenings in classroom make subject learning interesting. Competent students are fully sponsored to present papers in national and international conferences.

Students in many departments are exposed to social organizations and health related studies through YRC and NSS. Interactive learning sessions for Language students and group discussion and special care for improving spoken English are taken. Practical training for Science Honours students Periodic Industrial visits / study tours etc. are conducted.

College provides a variety of learning experiences: Science Students experience theoretical learning through related practicals. Also, field trips for science students facilitate observing and collecting data and specimens related to the subject, such as visits to forest areas, Fish Farms, Tasar Farms, Agro Parks, Legislatures, industries and national laboratories of repute such as CIFA, DRDO, CTTC, and IMMT. BA Communicative English students participate in group discussions /mock interviews.

B. Teachers use ICT- enabled tools including online resources for effective teaching and learning process

The learning experience is upgraded by extensive use of ICT tools- PPTs, LCD, interactive boards by teachers, especially consequent to the COVID-19 pandemic and evaluated through mock tests, quiz, and

online testing. Youtube class, class in google meet, Zoom are done.

Learning is made student-centric through project work, seminar presentations, and assignments. Students often volunteer in conferences, seminars and workshops. Students are motivated to register on portals of e-learning. Spoken Tutorials and the survey for registration was monitored through Google forms.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 98.5

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
40	40	40	40	40

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 31.47

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	12	12	12

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	**View Document**
Institution data in the prescribed format	**View Document**
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

B.B. college, Baiganbadia has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, system of internal assessment is communicated with the students well in time. Principal holds meetings of faculties and directs them to ensure effective implementation of evaluation process.In induction programmes Principal briefs about examination evaluation system to all stakeholders. College conducts remedial classes, group discussion, PPT presentations, special focus to slow learners, doubt clear classes etc to enhance performance.

The method of internal assessment helps the teachers to evaluate students more appropriately. Due to internal assessment, interest of student towards learning and attending classes has been also increased. It has created the interest to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves communication skills of students which is very essential to face interviews.

IQAC consistently works on students centric activities. It interacts with Examination Committee and students. The institution is having a well-structured mechanism to address examination related grievances with efficient manner which is transparent and time bound as enumerated below.

Grievance Redressed Forum is an effective mechanism for loading complaint against defaults, devaluation, deprivation and obscene behaviour, disgracing welfare of students. The grievance redressal

is given ample opportunity and democratic rights to all its stake-holders to lodge complaint or sub right to authority concerning to any deprivation, nepotism or under-evaluation of examination related misconduct in campus.

Examination Cell appointed by Principal listen to the grieveness of students regarding evaluation of their scripts. It executes its internal examination and unit tests in a very meticulous manner. New terms and marking system of internal examination as per CBCS pattern is elaborated to students initially. Internal question papers are set at department level. On completion of internal examinations, written answer-scripts are handed over to concerned teachers for valuation and their discussion with students regarding their performance level and to suggest remedies for betterment.

Attendance Consolidation: Attendance of classes is given priority and it is consolidated per semester and published in the department notice board. Any complain of students regarding regularity in classes is meticulously looked in by authorised members.

Timely Valuation: Unit test results published in department Notice Board within one week of examination and any complain received are redressed quickly.

Student Grievance Cell: Any grievances related to conduct of examinations and valuation of answer scripts is reported to concerned teacher at first level and further to HOD. Then students can approach Grievance Cell and they can put complaints in complaint box too.

After publication of result by university , departments collect marks of both internal and university examination for review with IQAC. The same is presented to parents during Parent- Teacher Meeting in an analytical manner to maintain transparency. The issues raised by students and staff are being solved through initiating case with university keeping in view the welfare/benefit of students through proper channel with follow up of Principal and examination cell in a time bound and efficient manner.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

2.6.1: *Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

Response:

The B.B.College,Baiganbadia follows the latest guidelines of its affiliating university and the department of higher education, Govt of Odisha in imparting quality education to the students. The IQAC and Academic council of the college prepare the detail assessment of Course Outcomes (CO), Programme Outcomes (PO) and Programme Specific Outcomes (PSO) of all the courses and add on programmes in the academic sessions.

The PO, CO and PSO are prepared with in-depth discussions among principal and faculties of the college. After getting the approval the Institution displays its vision, mission, objectives, programme outcomes, programme specific outcomes, and course outcomes in the college website. The same has been conveyed to the entrants of under graduate programme induction programme as well as to the students at the beginning of every semester. The educational experts are invited to interact with students and teachers on occasions of induction, department seminar and special occasions. They share their experiences on how a specific course help to shape their career and thus encourages aspirants to have positive outlook on the outcomes of programme The alumni interaction helps the faculties to get the feedback on the porgramme and course outcomes and improvise the same for new batches by introducing more add on courses or certificate courses.

The PO, CO and PSO are displayed on the respective departmental Information board for ready reference of our students and staff. The same is also discussed at the beginning of the session and students are made aware of their course outcomes, programme outcomes and future specific outcomes of their pursuit of knowledge. All departments have their whatsApp groups and faculties are using the social media to share some digital mode to clarify the students need.

The direct assessment of the POS and COS is monitored through their performance in university exams and Preparatory exams. An indirect assessment of the fulfillment of these outcomes is done by the teachers after every unit test/ assignments level of courses. The feedbacks are collected from the students at institute level at entry as well as end of the semester.

The review is done on the achievement of the students for determining the course outcomes and

programme outcomes. The institute ensures the evaluative learning process by adopting to the 3 pedagogical Strategies.

1**. Instructions**: Instructing the students during various stages of their under graduate studies

2**. Designing the learning unit**: Although Institute follow the syllabus prescribed by MSCB

University, still it gives add on courses designed to saturate the Course outcomes.

3**. Delivery and achievement of the course**: The student's academic, co-curricular; sports and outstanding performances along with the growing number of placements and joining the students in higher education are example of the programme specific outcomes. The college organizes career counseling lectures review of learning outcomes in IQAC and performance enrichment programmes to decide parameter of learning objectives and expected outcomes at a periodical interval

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

B.B.College,Baiganbadia follows guidelines of IQAC to prepare POs,PSOs and COs, at beginning of academic session. These outcomes are prepared keeping student learning needs in mind to provide them a holistic education. For the integrated growth of students, college analyzes attainment of POS, COs and PSO. We follow the teaching-learning quality based on a feedback system, providing inputs on teaching-learning drawbacks, limitations, constraints and merits of departments and its faculty members. Our college has a Grievance Redressal Cell, where the students can also place their problems at any point of time. We also have a Career Counseling Cell, which conducts workshops and invites various companies to conduct walk-in interviews, where students of the college get appointments.

Method of assessment of POs / PSOs/CO:

- The POs and PSOs are assessed with help of COs of relevant courses through direct and indirect methods. Direct methods are by direct examinations or observations of student knowledge or skills against measurable COs and Indirect method by assessing the placement and progrssion to hogher education along with student performance in extra curricular activities.
- Each course has both internal and end term examination system. At the end of each semester,

examinations are conducted and course outcomes are measured based on the result.
- Continuous evaluation of the student's performance is made through the class tests, presentation, mid semester evaluation and End semester examinations.
- The students are assigned to teacher mentor, who regularly examines student's performance.
- The college has the distinction of having a significant part of passed out under graduate students qualifying P.G. examinations, moving to various universities

As PO, on successful completion of final year of study, there is a reward system for the students who have secured highest marks. To encourage students, felicitation programmes are conducted by some departments. The department's teachers regularly track student feedback related to curriculum objectives and learning process .

In case of CO, each department identifies weaker and bright students, and target is set by introducing tutorial and extra classes. Study materials, textbooks, reference books, etc. are provided. Course Outcomes are measured on the basis of performances of the students both in curricular and co-curricular activities as well as their performance in the class activities, laboratory work, assignments, in different examinations and their role in departmental activities. Their performance in the internal examinations provides initial clue of their learning outcome.

The students unable to perform in above methods are counseled, provided remedial coaching and appear for re-tests if necessary. Students having difficulty in learning are encouraged to clear off their doubts

Internal Academic Audit monitor the attainment of outcome and specific outcome. Internal auditors take daily surveillance of lectures and practicals.

The staff training programme are conduct to orient the faculties about online lectures, practicals and tutorials in accordance with the syllabus, learner needs and PSOs.

The attainment of outcomes has resulted in outstanding success achieved by the college. Students have graduated as merit rankers, distinction holders, participated in inter collegiate competitions, progressed to enroll for post graduate education.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 84.01

2.6.3.1 **Number of final year students who passed the university examination year wise during the**

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
265	180	240	243	317

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
353	241	296	255	337

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.7

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 3.5

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
3.5	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

In B.B.College, Baiganbadia all required facilities are provided and guidance is extended to the students. Students are encouraged to actively involved in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products.

INDIAN KNOWLEDGE SYSTEM (IKS):

Subject on Odia, Sanskrit**,** Olchiki are taken by student. Geeta recitation competition organized to aware student about Indian culture.Medicinal Plants and their use for different diseases are compiled by Botany Department.

INNOVATION AND RESEARCH   ACTIVITIES:

Students are guided to participate in science exhibition and also visited DRDO, Chandipur, CTTC, BBSR in this regard.

Higher qualification: Many staffs havecompleted D.litt, Ph.D. and do minor research project**.**

Research Guide: Staffs are encouraged to pursue research. Some faculties now act as research guide of MSCB University and scholar are registered under them. Some also completed PhD. under them.

IPR cell: An IPR cell is established in the college. Awareness about IPR is encouraged. Staffs participate in seminar on IPR.

 Patent: Teachers are encouraged for patent publication.

Book writing and Paper publication: Many staffs are engaged with bookwriting and paper publication.

TEACHING AND LEARNING:

For enhancing learning experiences faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer assisted method, experiment method etc.For, they use the lectures of you-tube to make learning interesting besides the conventional oral presenting methods. Some Student centric methods are given below:

Project methods,Field Study,: **Interactive methods, ICT Enabled Teaching,Experiential learning,Study tours** are organized by different department time to time.**Summer Internship Program,Group Learning Method,Group Projects also done.:**

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute ICT Tools:

 Projectors, Desktop and Laptops, Printers, Photocopier machines, Scanners, Seminar Rooms equipped with digital facilities. Auditorium, digitally equipped with mike, projector, cameras and computer system. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom,. MOOC Platform (NPTEL, SWAYAM etc)

 Use of ICT by Faculty

A. PowerPoint presentations

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized .

 C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

 D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

 E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

F. Online competitions- Various technical events and management events such as Poster making, Project presentations, quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

G. Class notes are updated in the college website, so student easily download the notes of entire syllabus.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.22

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	5	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

B.B.College, Baiganbadia promots College-Neighborhood-Community network. Major emphasis is given on student engagement, service orientation and holistic development of students contributing to good citizenship. College organizes extension activities to promote institute-neighborhoodè community to sensitize the students towards community needs. The college runs effectively NSS, YRC, Red Ribbon Club and Ecoclub. A team of committed faculty members engage students in community development programmes.

Rural India has been facing uncleanliness, unhygienic, malnutrition conditions and open defecation. Lack of awareness in health, cleanliness and diseases is noted among the villagers. YRC and NSS works for solving such social problems. Due to such activities students get sensitized..

To tackle with deforestation and pollution problem YRC, Ecoclub and NSS focused on tree plantation among villagers. Our Red Ribbon club, YRC and NSS volunteers actively participate in the rallies on AIDS awareness with financial help from Odisha State AIDS control Society (OSACS).

YRC and NSS also organized Health check up camp, Filaria eradication camp, Eye Camp with the help of CHC, Kuliana and Mahatma Gandhi Eye Hospital, Rasgovindapur. We organize t expert talks on HIV issues for the students with the help of CHC, Kuliana.Other activities like Dress, fruit, cake, biscuit distribution in Gangraj Missionary of Charity for mentally challenged women on eve 0f 150th birth anniversary of Gandhiji and Physically challenged girls of Raghunathpur on new year.Camp on First Aid especially CPR, snake bite management, Thunder bolt awareness, Yoga and stress management are important.

YRC and NSS organize blood donation camps in collaboration with government and non-government organizations. Physicians, Judge, police ICDS supervisor are invited to deliver talk on health, nutrition

and girls' related issues. These activities make positively impact on students. By working with other, students learn to negotiate, communicate, manage conflict. Such programmes sensitize the student towards the social issues. Involvement in these extension and outreach activities help the students to develop critical thinking skills and time management. Working outside college campus and with diversified social groups of peoples allows students to gain self-confidence, autonomy, and appreciation for others. These activities help them to become good leaders and well mannered citizens.

YRC has the distinction of organizing residencial inter college Three days First aid camp, cluster camp, SERV camp with Mock Drill and District level camp. During these camp several activities were carried out which include cleanliness , tree plantation ,water conservation through Shramdan, Social interaction, Group discussion Eradication of superstition, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, etc. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service.NSS organizes a residential seven day camp in nearby adopted village durin summer, puja and winter vacations.They organizes various extension activities as tree plantation, Road safety awareness, Swachhta Abhiyan, All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Dr Subhendu Das awarded with Best NSS programme Officer for the year 2014-15 and in the same year he was awarded with State NSS award for Best NSS programme Officer. He was selected as **District Programme office**r(DPO) of NSS for 02 year 2019-2021. in 31.12.2020 again he was selected to work as **Programme Coordinator** of NSS wing of MSCB University.

For 2021-2022 **Youth redcross un**it is declaredas best unit to get Governor award.

Srikrushna Naik of +3 Arts declared as best NSS volunteer of MSCB University, Takatpur for the session 2020-2021.

Srikrushna Naik of +3 Arts awarded state best NSS volunteer for the session 2020-2021.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 58

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	15	10	09	13

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 10

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

B.B. College,Baiganbadia has adequate infrastructure. Institution provides admirable infrastructural facilities for teachinglearning experiences and value- added programmes & activities. Institution possesses following infrastructures for teaching and learning. Institution believes in the overall development of the students so promotes cultural and sporting activities. The college conducts events such as Athletics meet annually. Students also participate in inter University and inte college sports and cultural fest:

Classroom: 23 Class Rooms are present equipped with all necessary infrastructures. Cllege has provision for IT enabled class rooms equipped with LCD Projector, audio system.

Laboratories: 05 laboratories and 01 dark room are available. All laboratories are equipped with essential equipment to meet requirements of the curriculum. Computer facility available in department.

Seminar Hall and smart class : College has one air conditioned Conference hall equipped with LCD Projectors, white boards, public addressing system with capacity of 200 to conduct conferences, seminars, workshops, webinars, Guest lectures, and symposium which helps the students to get new ideas and insights where knowledge sharing kick starts. And also,

Science departmental block has a Seminar Hall exclusively for conducting department events. Some department has Projector to conduct Classes and seminar in department separately. Smart board also present. New smart class rooms are in construction also with 5T financial help of Odisha Govt.

Library: Library is occupied in the First floor, of the building. In library computer, one bar code scanner and one printer are in use. Library is equipped with a large number of books and journals. Students and faculties can also refer their relevant subject textbooks from the department library for their reference.

Common Room: Common room for boys and girls with wash rooms.

Hostel: one boys hostel and one girls hostel.

Drinking water Facility: 03 cool drinking water facility ..Aquagurd in staff Common room, Principal room, etc.

Apart from this College has nearby facility of community Health centre, post office,

PENDAL: A permanent pendal is there with 1000 viewers capacity.

SPORTS: The B.B. College, Baiganbadia has a track record of excellence in the field of various sports and athletics. Outdoor games, viz. Football, Volley ball, Cricket and athletics competitions are regularly conducted in the play ground here. Boys Common Room has provision for Chess and Carrom. Sphorts event competitions are conducted every academic year by the Athletic Association The college has volley ball courts in the open field. Cricket is practiced in the field.

INDOOR GAMES: Carrom, Chess, Ludu are provided for both girls and boys students. Staffs of the college are also provided with such facilities in their leisure hour. Shuttle cork, volley ball etc. for both staff and students.

CULTURAL ACTIVITIES: The Institution is situated at a place of rich cultural heritage carrying out cultural activities from the very beginning. The college believes in the all-round development of our students. As part of Cultural Activities, students are encouraged to participate in the cultural events held in the college,

YOGA: Yoga classes are conducted frequently and International yoga day observed .

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 74.22

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
24.38	26.25	21.97	20.93	29.47

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

B.B. College, Baiganbadia Library is one of the best College Libraries. It came into existence along with the foundation of the college in 1987. The Library plays a central role in enhancing the quality of academic and research environment in Education institutions. The Institute library is a place in the Institute where huge collections of academic books, journals, magazines, research projects, rare books, other knowledgeable books and newspapers are kept. Library has a huge collection of Text books, Reference books and others books with foreign, peer-reviewed journals and bound volumes of journals. *The library is optimally used by the faculty and students.*

These books are made available to the students to increase their knowledge and understanding on various subjects. The college library is an important hub of student life. There, student can check out books, conduct their research, find a quiet place to study, and maybe even flip through magazine. The students can extend their search with use of internet, e-books, e-journals etc. made available in the digital library. The Institute library exhibits positive impact on the academic achievement of the student. Students can perform better during examination and placement as students are explored to the knowledge through various means.

The reading room is well furnished to accommodate 50 students at a time and provides conductive environment for study. It has one reading room for students and separate reading area for teachers with computer and internet facilities.

A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack.

The library has under closed circuit television (CCTV) surveillance Cameras.

e-Book and e-journal: The library provides e-books and e-journals to students and faculty member. Internet and reprography facility with computer system, CD's, DVD, CD-ROM databases, barcode scanner, printer, audio-video unit with gio connection available in the library.

Library Automation: Partial automation with Barcoding of books. It has a diverse collection of 10153 (Ten Thousand One Hundred and Fifty Three) Books with Barcode lebels, of various disciplines, and Sixteen print journals. The Library subscribes to newspapers and magazines and has a rich collection of various reference sources such as encyclopaedia, dictionaries, atlas, and yearbooks, etc.

New Arrivals of books and journals are displayed on rack. Fire safety measures are taken in the Library.

The library has developed the database of its own collection through the library software EZYVIDYARTHI.

B. B. COLLEGE Library is computerized with barcode-based issue-and return process. CD's, DVD, CD-ROM databases, barcode, scanner, printer, audio-video unit with Gio service is available in the library.

e-Resources: The college has signed MOU with KIIT University, Bhubaneswar for accesses WLA(World Leadership Academy) e-Resource through remoteXs Account.

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

B.B.College, Baiganbadia, Mayurbhanj frequently updates its IT facilities including Wi-Fi to cater the demand of quality education, the college has IT facilities such as CCTVs, internet connectivity, PCs, Laptops, wireless Router, Web-cameras, Headphones, LCD projectors at Science departments, Seminar hall, Language Lab, computer Lab, Offices, library, UGC Resource Centre and IQAC Office. Hence, many software are made available for Office, Library, the departments. However The College has overhauled its Wi-Fi system enabling the College Campus to become Wi-fi enabled.

Admission, Salary bill processing and other financial transactions are computerized. Training programmes are conducted to staff members to enhance their skill on HRMS, e- governance, e- par etc. Digital attendance is through Biometrics.

Most of the teachers use PPT, LCD projector for better understanding of subject. During lock down period, classes were engaged in Google meet /Zoom platform and webinars, online guest lecture series were organized. That is continued now for some adjustment of classes. International Webinar also

organized by the Chemistry dept and state webinar by Zoology dept.

The library is partially automated, updated with EZY VIDYARTHI B.B. COLLEGE software's. There is a system for hardware and software updating.

The college website is up-to-date by website committee. The required software and antivirus protection is annually updated (Updated on 30.12.2021, 26.08.2023,). The computers RAM is upgraded 8.00 GB (7.89 GB usable).

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 25.95

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 40

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 27.81

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
7.99	18.73	8.79	4.65	5.93

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 42.55

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
454	431	360	540	488

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 27.74

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
353	241	296	255	337

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 1.77

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	04	02	01	05

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
265	180	240	243	317

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.49

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	01	0	01	04

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 3

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	0	0

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
02	03	02	01	02

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The B.B. College, Baiganbadaia has a working Alumni Association and which strongly supports the institution. The association is applied for registration. The alumni of the college are placed in different position like corporate sector, education, business, professional fields, media industry,-Sunil Nayak

1. President- Sandip Pati

2.Secretary:Sunil Nayak

3.-Treasure- Ansuman Das

Contribution of Alumni Association During last five years.

1. They are supported the student as well as academic matter

2. They give valuable advice for alround development of the institution.

3. They actively participate in smooth conduct of the college Annual Day celebration.

4. The Alumni association have taken care of the college campus.

5.They have contributed to the fund meant for the development of the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision

Our vision is for"Upliftment of society through a qualitative, innovative & value-based Education" and integrated development of rural students and society.

1. To offer courses to the students for enhancing creativity, social responsibility and professional career through quality education
2. To inculcate values and ethics to pave the way for higher order thinking skills to develop critical thinking
3. To strengthen community service through professional, humanitarian engagement through research service with commitment.

Nature of Governance

- The College functions in compliance with the directions given by **UGC, MHRD, Government of Odisha and Maharaja Sriram Chandra Bhanjdeo University, Baripada** to which it is affiliated.
- The College ensures decentralized and participatory governance. It emphasizes on collaborative administration by incorporating all its stakeholders.
- The Management enlists the talents of the staff in shouldering various administrative responsibilities and appoints them as officials that include Bursar -Academic, Bursar-Accounts IQAC Co-coordinator, Controller of Examinations, Superintendent of Examinations, and Heads of various Departments, Office Superintendent and Coordinator of various cells.
- Besides, there are also other committees, associations, forums and clubs like Eco Club, Red Ribbon Club, Counseling Cell, and so on.
- **E-governance** is incorporated in areas of administration, finance and accounts, student admission and support, and examination.
- The College organizes seminars, workshops, conferences..

- Grievances of the students are represented in the appropriate committees and resolved through suitable measures. The Management has kept **Suggestion Boxes** for the students.
- **A multi-layered feedback system** adopted by the College .
- *NEP implementation:* A discussion among the faculty members has been initiated on NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and

creativity. Regarding the implementation of Academic Bank of Credits, the institution has already instructed the student to create the ABC id. The data were given to affiliating university. The college offers various Indian languages like Sanskrit, Santali and Hindi subjects in degree courses. Preservation and promotion of local language, art and culture, it is the regular practice at institute that all NSS and YRC activities conducted in adopted villages are compulsory executed in local Odia language. Especially our college magazine is published wherein there are five sections for content in five languages namely English section, Odia section, Hindi section, Santali section, Sanskrit section.

5. All the programmes are offered as outcomes-based Education (OBE) which is designed keeping in mind the regional and global requirements.

6.The various technological tools used by the faculties especially during pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, The faculty members also prepared themselves by getting trained by MOOCs, SWAYAM

Perspective plan of the institution:

1. To intensify activities for the holistic development of students through well planned extension Programmes.

 2. To strengthen National Values by intensifying the action plans of NSS, YRC

3. To sensitize students and creating awareness.

4. To rigoursly implement COS, POS, PSOS as per current needs and for complete attainment

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college works on the principle of delegation of power and responsibility for the accomplishment of

academic objectives and excellence. The structure of the organisation includes the Ministry of Higher Education Odisha, Directorate of Higher Education, Odisha, Regional Director of higher Education, Odisha, Governing Body. Teaching and Non Teaching staff who function under the supervision of the Governing Body, an approved educational agency of the Department of Higher Education, Govt of Odisha. In the context of administration, the Governing Body takes the key role in the decision making process. The Governing Body is comprised of:

1. President-01 (Educationist)

2. Principal- cum- Secretary (Ex Officio Member)

3. Senior most Teacher Representative of the college-01(Male)

4. Senior most Teacher Representative of the college-01(Female)

5. Non-Teaching staff Representative of the college-01

6. The Chairman, Panchayat Samiti, Kuliana

7. Local MLA

8. Educationist nominated by the Principal-01

9. Nominee of DHE, Odisha-01

10. Nominee of Local MP-01

11. MSCB University VC Nominee -01

12. Minority Community Representative-01

13. Women Representative-02

14. ST/SC Representative-01

The Principal is the secretary of the Governing Body who is executives Head of the institution. The Principal of the college executes academic, administrative plan and policy with the help of various committees like Staff council, IQAC, Administrative Committee, Academic Committee,finance Committee, Development committee, Building Committee, Internal Audit Committee, Purchase Committee, Library Committee, Hostel Committee, Sexual Harassment Cell, Anti- raging Cell, Minority Cell, Career Guidance and Placement Cell, Grievance Redressal Cell etc. and the official likes Administrative Bursar, Academic Bursar, and Account Bursar etc. assist him in the administration of the Institution. IQAC supervise the functions of various organizational committees. Regular meetings of the Staff Council as well as meeting of the heads of the departments were held for Solution of various problems and future plan of action under the leadership and guidance of the Principal and IQAC. The head of the departments and other faculties' members execute the plan and policies approved by the Governing Body relating to curricular and co-curricular extracurricular activities for the benefit of all shake-holder. For successfull implementation of all decisions Principal is assisted by members of

Teaching and non teaching staff.

Appointment and service Rules: - The service conditions and appointment procedures are adopted by the college are as per rules of Odisha Government. In case of the vacancy position Governing Body decides to fill up the vacancies by recruiting management staff from time to time as per DHE, Odisha guidelines.

Grievance Redressal cell:-

The college has formed Grievance Redressal Cell for resolving complains receives from the students and staff. The problem of the students tried to be solved at the proctor levels and if need arises help of the Grievance Redressal Cell is sought to solve their problems. For girls students there is Sexual Harassment prevention Cell with the objects to prevent cause of harassment and look in to grievance of girls students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

1. The Institution has a performance appraisal system for all teaching and non-teaching staff. Every faculty member as well as non-teaching staff belonging to class III posts has to submit self-appraisal form to Principal at the end of academic year. However, the feedback and performance of teachers is collected every year from the students. The feedback is analyzed statistically by the IQAC every year so that Principal appreciates and boosts the faculties accordingly. He also makes suggestions to concerned faculties for their improvement.

- All self-appraisal forms are carefully assessed by the Principal and the Principal evaluates performance based on the following key parameters:-
    - Results (average of all the subjects handled in previous academic year May to June)
    - Professional Improvement, Paper Presented and published, books published, Seminars and Workshops etc. Participated, paper submitted, any other research and development activities.
    - Regularity and punctuality
    - Willingness to take up work from time to time
    - Additional qualifications like M.Phil, Ph.D or any other distinguished achievement
    - Involvement in Co-Curricular, Extension and Professional Development related activities

Non-teaching staff-

- All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal
- Non-teaching staff are assessed on the basis of their attitude towards co-workers, staff/student relationship, job performance, proactiveness and behaviour towards the institution.
- Principal constantly monitors the performance of the Non-teaching staff and suggest corrective measures at regular interval.

2. There are several welfare schemes for its academic and administrative employees:

Leave Facilities: Faculty members are eligible for availing Casual Leave of 15 days per year. Paid maternity leave to the women employees is granted for a period of 180 days. On duty facility is permitted for attending Workshop/Conferences/Seminar/Faculty Development Programme.

- **T**he staffs are eligible for either GPF or EPF.
- Financial support is provided to financially poor students.
- Canteen facilities at subsidized rates.
- Free Wi-Fi/ Internet facility for all
- Library Facility available for all.

- ○ Grievance Cell is available for all for their better solution of various problems.
- Common Room facility is available for all staff, boys and girl students..
- Automatic attendance (Bio-Metric) is available for all staff.
- Basic health check-up for all staff and students.
    - ○ Faculty members with Postgraduate qualification are encouraged and permitted to pursue of higher study and given support wherever possible.
    - ○ First Aid facility is available.
    - ○ Adequate parking space has been accorded for two-wheelers .
- B.B. College possesses a healthy work atmosphere conductive for enhancing productivity at work air-conditioned staff room, administrative office, departments etc.
- A updated reading room equipped with Wi-Fi enabled computers and printer facilities is available in library to access e-resources.
- The Non-teaching staff members are motivated to upgrade their knowledge and given facilities of computer training.
- Faculty members are encouraged to have membership and active involvement in various learned bodies.
- The faculty members are facilitated for professional excellence with different academic,administrative, curricular and extracurricular assignment.
- The faculty members get chances to work as convenors of several committees formed in college. Thus they gain diverse experience and varied work culture.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.05

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	5	0	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 5.56

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	02	00	00	00

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	0	4	5

04-08-2025 03:18:41

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

RESPONSE:

A. Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations):

- For any institution or college, resources are of utmost importance. Resources are required for maintenance, sustenance as well as the growth of the organization. The main source of funds for college is through aids which it receives from Government for salary as well as non-salary expenses. Moreover, UGC also gives grants for schemes as proposed by the college.
- The Institution has proper mechanism to monitor efficiently the available resources.The college obtains proposals from concerned departments whenever required. After estimating projected income for an academic year, Principal sends it for approval to Governing body. Once it is approved by the governing body, the principal himself is assigned with some fund then allots budget to each department as required. After allocation, departments can avail financial resources within given limit.
- Purchases which consider as day to day expenditure are made with the approval of the Principal and Account bursar and accoutant.
- Any major expenditure like Tenders / quotations from various vendors is undertaken with the approval of governing body.
- The amounts withdrawn from the banks follow a systematic mechanism of obtaining the approval at various levels.
- The institution receives fees from every enrolled student which is fixed by Management, Govt. and Fees Regulator Authority (FRA) every year.
- The institute is empowered to make its own budget on the basis of student strength. Based on previous year's actual receipts, expenditure and as per requirements estimated budget is prepared before financial year begins by Account Bursar, Administrative Officer along with the Principal / Committee.
- Budget is signed and checked by Account bursar, & the same is approved by governing body of the institute in its meeting. The Principal and Administrative officer discuss the requirements before allotting funds for various purposes and its optimal utilization.

- The Institute ensures effective and optimal utilization of fund. All above things are reflected in the Annual General Report.
- Both authority meets for time to time in order to discuss & monitor optimum utilization of funds.

B. Institution conducts internal and external financial audits regularly:

Being an Aided Private Institution, college annually goes through financial audit by internal and external audit agencies. Department of Higher Education, Govt. of Odisha conducts annual audit. There is an institutional mechanism for conducting such audit. Research funds get released upon proper utilization of funds and its subsequent rectifications by appropriate auditing agencies. Main objective of audit agencies (Govt. of Odisha) is to ensure proper utilization of allotted funds against respective heads. The accounts of the College are audited regularly. The College undergoes two types of audits viz. Internal Audit and External. A Chartered Accountant has been appointed for carrying out Internal Audit. After verifying the books of accounts of the Institution, the auditors certify the financial statements of Institute and issue Auditors' Report and submit this to government. External Audit is done by Dept. Of Higher Education usually verifies funds received and disbursed by College.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processe. IQAC has contributed significantly for institutionalizing the **quality assurance strategies and processes** by uploading two examples of best practices. IQAC is one of the major policy making and implementing unit in our college..

However following may be two examples of best practices institutionalized:

1. **Academic Audit through IQAC :** The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and

workshop supposed to organize for better performance.

2. **Implementation of Green practices in the campus:** The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Paper Bag Workshop, Awareness Programme on Renewable Energy and e- Waste Management.

3. **Use and enrichment of ICT infrastructure:**

The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The educational use of social media has also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implementes.

4. It reviews teaching learning process, Learning outcomes at periodic intervals:

It focuses on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. The IQAC at B.B. College,Baiganbadia was constituted on 14.07.2014. Since then, it has been performing the following tasks on a regular basis:

. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

- Annual Quality Assurance Report (AQAR)
- Self-Study Reports of various accreditation bodies (ISO 9001, UGC 12b, NAAC,NIRF, NBA)
- Stakeholder's feedback
- Action Taken Reports
- New Programmes as per National Missions and Govt. Policies The two examples of practices institutionalized as a result of IQAC initiatives are as follows: IQAC led the efforts to acquire the ISO Certifications in the last five years.

6. The Institute IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the Institute, which finally led to the successful award of the ISO 21001:2018.

7. The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT

8. Automation of admission, financial and examination processes, upgradation of Wifi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender equity refers to "fairness of treatment for both women and men, according to their respective needs.B.B. College, Baiganbadia shows gender sensitivity for creating safe, Secure and healthy atmosphere in campus. Sensitization of students is done through special lectures. In our college women Students are than male.

1. Gender Equity & Sensitization in Curriculum**:** In CBCS curriculum **Ethics and Value** is introduced by Govt from 2021-22 as **AECC** course in each semester. In first semester **"Issues relating to women"** is taught which develop proper attitude towards women, allow women to realize their self worth and contribute their best for betterment of society, and to attain gender equity.

2. Gender Audit: From this year initiatives has been taken for gender audit of institution. A committee was created for this which will submit report along with annual action plan.

3. Safety And Security:

Our. College,encourages girls and boys to participate in academic, cultural, sports and social activities. Various activities are organized to sensitize and promote gender equity among students and staff by the YRC, NSS.

- **Identity cards** are mandatory for everyone on campus.

- 24 hour **CCTV surveillance**
- The institute keeps **visitor log register** to record the details of any person entering the college hostel premises.
- **First Aid boxes** are available.
- **Medical facility near campus.**There is a Health and AROGYA center near the college .
- Women faculty members accompany girl students whenever they participate after college hours in outdoor .
- **Fire extinguishers** are placed.
- College has **Anti-Ragging Committee, Grievance Redressal Committee and Internal Complaints Committee**.
- **Suggestion boxes** are present.
- College ensures that there are absolutely no instances of ragging, or sexual harassment on the campus.

- Girls' hostels have **only female wardens or supervisors**. who reside within the hostel premises.
- Female sweepers are there in girl hostel. No males are allowed in the hostel premises without due permission.

It is mandatory for all the students to fill **hostel leave forms** duly signed by the wardens and supervisors. In some cases wardens contact their parents before granting them permission.

- There is a **Discipline Committee.** .
- the overall development and performance of students. Parents' issues related to their wards are also entertained.

b.   Counselling: Faculty advisors are assigned responsibility of mentoring and counseling of student's boys and girls both. **Anti Sexual Harassment Committee** is also active in the college.

c. Common Rooms facilities for both female and male students available in campus. There are separate washrooms for boys and girls students and staffs.Facilities of recreation available for students and staffs .Lady attendant remains for girl's common room.Common rooms have news bulletin and magazine.For boys and girls, we have separate hostels.

d. Open and transparent system of **recruitment and promotion**.We currently have highly qualified **19 female faculty (Both regular and guest)** .

5.   International Women's Day, webinar and workshops on gender sensitivity are regularly organized by YRC, NSS to make them aware towards women issues in order to enhance women empowerment. The female faculty members, staff and students are informed to attend the programs on gender sensitization.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

B.B. College, Baiganbadia is committed towards the development of society with continuous traditional values as follows:

- To build a nation of youth who are noble in their attitude and morally responsible, college organizes several activities to build promote environment for ethical, cultural, and spiritual values among the students and staff.
- To develop emotional and religious feelings among students and faculty, commemorative days are celebrated on campus with initiative of Administration of college and support of YRC, NSS and Ecoclub for not only recreation and amusement but also to generate feeling of oneness and social harmony.
- We jointly celebrate cultural and regional festivals, like New-year's day, Fresher Party, teacher's day, welcome and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, etc.
- Religious rituals are performed in campus.
- Motivational lectures of eminent persons are arranged for all-round development of students for their personality development and to make them responsible citizens.

At B.B. College, Baiganbadia we believe in giving holistic all round education to students, and sensitizing students on our constitutional rights, values, duties and responsibilities.

1. Sensitization of students and employees to constitutional obligations is done through curriculum and extra-curricular activities. In semester II Constitutional right is taught as AECC course which is compulsory for Arts, Science and Commerce.

 2. Students take a course on Environment studies and Disaster management in Semester- I as AECC course which gives them insight into environment acts, Wild life protection act, forest act, global environmental concerns, etc which compulsory for Arts, Science and Commerce.

3. Many regular programs are conducted by NSS, Eco Club and YRC of the institute to educate women about their rights like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

4..26th January Republic Day is celebrated to commemorate the adoption of constitution. By organizing such type of events institute does its share to immersed patriotism and awareness to next generation.

15th August Independence day is celebrated. It is a grand event marked with the flag hosting by the Prindipal and followed by National song. Cultural activities related to independence movement are also exhibited.

 On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day..

2nd October Mahatma Gandhi Birth Anniversary is celebrated.

 International Women's Day is celebrated on 8th March to make students aware of women's rights.

Vivekananda Jayanti is celebrated as "National Youth Day.".

National Unity day: The birth anniversary of Sardar Ballav Bhai Patel is celebrated as National Unity day on October 31. This day is observed to encourage national integration, peace, affection and communal harmony amongst students. On this occasion a pledge is taken by all students and staff as "Any communal force, any religious force, any political force that relies on communalism must not be allowed to use this to weaken the nation".

Apart from the above stated programme and activities we have celebrated many more events and festival which are important either national or international.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICES - I

Title : SNAKE BITE MANAGEMENT

Objectives :

Snakebite is a life threatening medical emergency. It is a preventable public health hazard often faced by rural population. It may result in death or chronic disability in people.Snake bite is a well-known occupational hazard amongst farmers, plantation workers, and other outdoor workers. There is a huge gap between the number of snakebite deaths reported from direct survey and official data. Only 7.23% snakebite deaths were officially reported. This is because even today most of the victims initially approach traditional healers for treatment and many are not even registered in the hospital.Only 22.19% of the snakebite victims attended the hospitals.

The Context:

, Snakebite has Snakes as Agent and Human being as Host. More than 250 species of Snakes are found in India; of which around 60 species are venomous. Out of these 60 venomous species, about 50 species are Sea snakes which cause very little bite accidents. In India, four species are responsible for 99% of the venomous bites; they are called "Big Fours". Big fours are, 1) Spectacle Cobra (*Naja naja*), 2)

Russell's Viper (*Daboia russelli*), 3) Common Krait (*Bungerus caeruleus*) and 4) Saw scaled Viper (*Echis carinatus*)

In this context **"Snake Bite Management"** is implemented.

The Practice:

The Principal, Coordinator IQAC monitors the implementation of the Certificate course in "Snaake Bite Management" by the Zoology Department with help of YRC and NSS.

Sl.No	Name of the Programme	Date	No of Beneficiaries	Speaker/Coordi nator	Collaboration
1	Certificate course in Snake bite Management	2022-2023 2023-2024	20 20	Dr Annapurna Dhal	IQAC
2	Seminar on Snake Safety	09.10.2023	200	DR Sanjukta Mohanty	NSS
3	Workshop on Pre Hospital Management of snake bite	18.11.2023	100	Mr Chandra Mohan Parida	YRC & IQAC

The Success:

The first aid recommended is based around: "Do it R.I.G.H.T.

   R. = Reassurencs: This is vital. Whenever and whatever snake bites a person, he/she becomes panicked.· This panic may lead to a cardiac attack also. If the patient gets panicked his heart rate would increase which in term would spread the venom rapidly. Try to reassure the patient. Tell him that seventy per cent of all snakebites are from non-venomous species.

    I. = Immobilize. Immobilize the bitten limb in the same way as a fractured limb. Use bandages or cloth to hold the splints, not to block the blood supply or apply pressure. If the bite is on the trunk, carry the patient in supine position on a stretcher or country cot. Children can be carried on shoulder.

   G.H. = Go to Hospital immediately.

   T – Tell the doctor of any progress/new symptoms that manifest on the way to hospital**.**

4. Students of certificate course are asked to prepare a project report on identification of poisonous and non poisonous snake**.**

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED TO IMPLEMENT THE PRACTICE:

1. First awareness camp for students on "Snaake Bite Management"initially received a luke worm response initially.

3. Ensuring all-round support and participation of all teachers in the programmes is also a tough task

4. Organizing various programmes during working hours, sometimes, has led to sacrificing class work.

CONCLUSION

We obviously need to improve our poor healthcare system. Healthcare is a basic right of a human being that should be available for everyone and shouldn't be treated as a commodity only for those who can spend money to buy the services.

LINK:

BEST PRACTICES -II

Title : Inter college BHAGABAT GEETA Recitation Competition

Objectives :

1. Almost everyone, agrees that Srimad Bhagavad Gita should definitelybe read.They admit that one should follow teachings of Gita. But only a handful of them are able to recognise real purpose of Gita.
2. Srimad Bhagavad Gita is the essence of all the Vedic knowledge. One is able to understand this statement when one witness the truths revealed in Gita being verified, very often, by modern science.
3. It is the narrative between two friends who are at the verge of entering into the most fierce battle of their lifetime.

Learning objectives:

1. While reciting the Gita creates a positive vibration within the body, it also teaches control and voice modulation .
2. The Bhagavad Gita is entirely representational and highly symbolic. There is no real battlefield or fight to be won; the entire text is a representation of the battle that goes on in our minds**.**

The Context:

1. Srimad Bhagavad Gita is not only a book of wisdom. It is the absolute truth.The entire absolute knowledge is revealed by the Lord. He takes on the challenge to satisfy the queries of Arjuna. He keeps on delivering until Arjuna is convinced that he is ready to take on the world with the divine knowledge that he has just received.
2. It's high time to start equipping ourself with the absolute knowledge.

Now a day students are very much disturbed which was increased after CORONA pandemic. They are prone to crime, suicide and not concentrating in Study. New Education Policy emphasizes to improve the Indian Knowledge system. In order to bring this philosophy into children's lives, the Bhagavad Gita Chanting competition was pioneered. IQAC suggested to Department of Sanskrit to celebrate Viswa Sanskruta Divas with Inter College Geeta Recitatoion Competition on 31.08.2023 with a aim for Student Exchange and Faculty Exchange**.**

The Practice:

College Participated: 05

1. Bana bhumi College, Rangamatia
2. L.K. college, Bangiriposi
3. Meghasan College, Nudadiha
4. SCB College, Ragdha
5. B.B. College, Baiganbadia

Judge for competition:02

1. Dr Laxminarayan Dey
2. Mr Paresh Chandra Dash

Total Participants: 47

Participation in Competition: 23

The Success:

Winner of the Competition:

1. First-Sunita Ghose, B.B. College, Baiganbadia
2. Second-Harapriya Giri, L.K. college, Bangiriposi
3. Third-Saigeeta Mohanta, Bana bhumi College, Rangamatia

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED TO IMPLEMENT THE PRACTICE:

1. The received a luke worm response initially.

3. Ensuring the all-round support and participation of all teachers in the programmes is also a tough task

4. Organizing various programmes during working hours, sometimes, has led to sacrificing the class work.

 CONCLUSION

Bhagavad Gita chanting and competitions are vehicles for inspiring and motivating children.

LINK:

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response

The charming crest of B.B.College, Baiganbadia is reflecting its mission and vision which is more than symbolic for this rural based tribal dominated college. The twin peacocks roosting on time wheel of Sun temple of Konark on a resting posture with an ancient oil lamp and an open book set inside wheel speaks of aim and objective of the college. The Peacock symbolizes the glorious Tradition of Mayurbhanj. The wheel of Konark symbolizes the fields of creation, preservation and achievements while the ancient oil lamp symbolizes enlightenment and elimination of darkness of ignorance. The open book stands for knowledge and wisdom.

B.B. College, Baiganbadia is a source of hope and empowerment for youths from all strata of society in the field of higher education in Mayurbhanj. It has a unique track record in transforming the lives of countless young students. B.B. College, Baiganbadia is the only HEI in the locality to cater the educational needs of nearby students specifically women from remote and rural locality.

College is shaping up physically and mentally through public participation since its initiation. Therefore it's the moral responsibility of the institution to make hard efforts to empower the nearby rural youth and pay back something to the society. For this, CDC, IQAC and all stakeholders are constantly working through various programmes and activities.

VISION

The vision of College has been transcribed in the form of its noble aspiration and truth in promoting quality education and consciousness. Our vision is **upliftment of society through a qualitative, innovative & values based education"** retains the motto of the Institution. The vision of the institution centers round the following ideas.

* To bring up a social change through quality education.

* To prepare better human resources by inculcating the sense of duty and responsibility in them.

 The College adopt newest source of learning. The Institution provides ample scope to students to gain knowledge and benefit themselves to the market of employment. The vision of the college emphasizes scientific approach to all learning concepts. It emphasizes an innovative and creative idea and latest research and value based education in all sphere.

MISSION

The mission of the college offers a task to take up the challenge and responsibility to fight against ignorance. To prepare worthy, sensible and responsible citizens capable of transforming the society and building the nation with power of knowledge and fragrance of educations. Our mission is to articulate inner strength. It tries to maintain a status of equal opportunity for all learners especially the disable the poor and marginalized learner. It motivates the stake holders to flourish in their learning endeavor with a spirit of practical and research mindedness. We believe in

- To make teaching-learning interactive and student friendly.
    - To introduce ICT in teaching-learning.
    - Practical use of knowledge in day to day life through extensive activities.

Areas of Priority and Thrust -

It has clearly mentioned in its vision to bring a social change. In keeping with its motto as cited above the mission of the College in the past and in the present is to help students to grow into better human beings with the ability to transform within. The College's teaching learning process too is reflective of this broad vision. The college is strongly committed towards the development of youth and the history and culture of the town. RDC focuses on life skill development of its students. Keeping in view it has adopted its best practices, i.e Health check up, SERV camp etc. It is continuously working on personality development for their career in future.

The college organizes Blood Donation, eye check up camp and Health Check-Up Camps not only for the students and staffs but local people also benefited from it. After the appeal of the college, more than hundred people happily resolved to donate their body parts after the death and filled up the form. The college regularly organizes inter college YRC volunteer Clusters camp, SERV Camp, District Camp for

promotion of social service. Organized seminar where scientist from ITR, DRDO, Chandipur and VECC, Kolkata came and share their idea with students and faculties. The college conducts regularly workshops, webinar and seminars on national, state and International level. During the Covid-19 necessitated lockdown, B.B.College, Baiganbadia organized several webinars by various departments with the help of YRC, NSS and IQAC at State, National and international level where the participants are state and national basis. It has also the mentor mentee programme with outmost importance.

Sensitivity to Mental Health Issues and Provision of Counselors on Campus Special attention has been paid to issues relevant to women in the 21st century, especially those of mental health and sexual harassment in the workplace. For more personal and individualized help, the sexual harassment Cell has engaged counselors to be available to students. These counselors not only meet students for individual sessions but also meet with teachers to further help them to create a gender sensitive and enabling classroom environment.Camps organized on Yoga, Stress management, CPR, Health of heart, Fisrt aid,etc.

Internal Complaints Committee (ICC): The College has the ICC in accordance with the guidelines given by the UGC and notifications issued by Govt of Odisha, pertaining to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressed) Act, 2013. ICC comprises of elected students and nominated members from the teaching and administrative communities. It registers complaints of workplace sexual harassment and undertakes formal proceedings to resolve them. Information of the ICC members is displayed in important places in the college and on the college website.

Quality infrastructure for quality education: The College is expanding its infrastructural facilities with the changing time. Each and every stakeholder feels free to suggest the ideas for the development of the college. It is the promise of the college to empower the rural youth with quality education. This can be achieved only through systematic education which the college is providing.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

1. 2nd District Level Red Cross Camp Organised by B.B.College Baiganbadia and spread awareness among the students and the people of mayurbhanj of the locality. organised

2. Inter college Vollyboll Tourname both Male & Female Successfully.

3. For the Year 2023-24 another 5 Smart Classes are going to be constructed funded by Govt. of Odisha.

4. Intigrated Youth Development Programme (IYDP) was organised in our institution where different types of Social Cultural & Sports Activities have been arranged for theoverall development of our Institutions and to Aware the Community in different Social problems.

Concluding Remarks :

Though our educational institution is established in a tribal dominated district of Odisha that is Mayurbhanj, the capable and well qualified faculty members are trying their label best to enhance the credibility of the institution with their best efforts in different fields. Special efforts to improve communication skill of the students for better employability in different Field of employment are also taken into consideration. To bring the tribal student of the institution ICT facilities are also established. Our IQAC is giving its best effort and acting proactively for the betterment of the student as well as institution as a whole. To make the campus ragging free and free from harassment different cell are also established. The college in also taking the advantage of funds from different agency for infrastructural and academic growth of the institution through many programme like smart class teaching and ICT enabled courses. Alumni of the Institution are also working activity for the mobilization of the research and academic planning.

The Institution also taking preparatory steps to accept new education policy of the nation and working in the field accordingly.Besides this the institution planning to develop socio economic and social activities through different sustainable quality assurance.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 391 Answer after DVV Verification: 00 Remark : HEI doesn't provide any supporting documents, so input was edited
3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)* 3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>3.5</td><td>0</td><td>0</td><td>0</td><td>2.2</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>3.5</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Remark : HEI has given only 3.5 lakh rupees, sanction letter so input was edited.
3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* 3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>1</td><td>1</td><td>0</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>

Remark : HEI does not provide any supporting documents, so input was edited

| 3.3.1 | **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** |

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	4	0	0	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : Input edited as per the supporting documents

| 3.3.2 | **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** |

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	6	1	1	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	5	0	0	0

Remark : Input edited as per the supporting documents

| 3.4.3 | *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* |

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
20	31	19	18	22

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	15	10	09	13

Remark : Input edited as per the supporting documents, Exclude National festivals, Days celebrations like Yoga day, Women's day etc.,

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
10	15	25	15	20

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	04	02	01	05

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
265	180	240	243	317

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
265	180	240	243	317

Remark : Input edited as per the supporting documents

5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years*

5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	3	5	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	01	0	01	04

Remark : Input edited as per the supporting documents

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	6	5	4	7

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	03	02	01	02

Remark : Input edited as per the supporting documents

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	5	3	33	15

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	02	00	00	00

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	0	4	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	0	4	5

Remark : Input edited as per the supporting documents

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 40 Answer after DVV Verification : 37