



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		<b>B . B . COLLEGE , BAIGANBADIA</b>
Name of the head of the Institution		<b>MR . PRADEEP KUMAR PAIRA</b>
Designation		<b>Principal (in-charge)</b>
Does the Institution function from own campus		<b>Yes</b>
Phone no/Alternate Phone no.		<b>06792279109</b>
Mobile no.		<b>7978071412</b>
Registered Email		<b>bbcollegebaiganbadia@gmail.com</b>
Alternate Email		<b>bbcollegeiqac14@gmail.com</b>
Address		<b>AT-BAIGANBADIA, PO-BAIGANBADIA, PS-KULIANA, DIST-MAYURBHANJ, ODISHA, PIN-757105</b>
City/Town		<b>BAIGANBADIA</b>
State/UT		<b>Orissa</b>
Pincode		<b>757105</b>

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		DR. RAJENDRA KUMAR DAS			
Phone no/Alternate Phone no.		07978071412			
Mobile no.		9438709488			
Registered Email		rajsmiita.2009@rediffmail.com			
Alternate Email		bbcollegeiqac14@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://bbcollege.edu.in/wp-content/uploads/2022/07/2015-16-link.pdf">https://bbcollege.edu.in/wp-content/uploads/2022/07/2015-16-link.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="https://bbcollege.edu.in/wp-content/uploads/2022/07/Calendar-2016-17.pdf">https://bbcollege.edu.in/wp-content/uploads/2022/07/Calendar-2016-17.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.09	2012	10-Mar-2012	09-Mar-2017
<b>6. Date of Establishment of IQAC</b>			21-Jul-2014		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
IQAC First Meeting	11-Jul-2016		14		

	01	
IQAC Second Meeting	23-Oct-2016 01	14
Economics Departmental seminar	13-Feb-2017 01	40
Zoology Departmental Seminar	01-Nov-2016 01	30
Physics Department Seminar	28-Jan-2017 01	18
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	Minor Research Project	UGC	2017 730	220000
History Department	National Seminar	UGC	2016 02	150000
Institution	Active Citizenship	sport and Youth	2016 01	11000
Institution	Self Defence	State Govt	2016 10	75000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Organization of Departmental Seminar

Establishment of Computer Laboratory to impart basic computer knowledge to students

To motivate students of Science stream for participation in different College level, District Level & State Level Science Exhibition to develop the creative scientific Idea. To encourage the students of Arts stream to visit different Historical places, Cultural Libraries and legislative & Administrative organisations of the district and state to improve their outlook. Also to encourage the students of Commerce stream to visit different CA Firms and Income Tax consultants to acquire the knowledge.

Organization of Workshops periodically with support of career counselling expert to create awareness among students.

Introduction of Prayers and practice of different state & National Level patriotic song

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### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organization of Departmental Workshop, Seminar	Enhancement of interaction skill and presentation skill development of the students
Feedback collected from Students, Staff & Alumni	Feedback from Students collected in the form of questionnaire, analysed in the presence of Staff members & follow up action taken.
Green Audit	Stock verified, Books & Instruments procured as requisitioned by teaching departments.
Organization of Career Counselling meetings, make interview and group discussion	Awareness created among the students how to choose a career and to face an interview
Organisation of IQAC Seminar on the teaching learning process for the development of the students	Both faculty members and students got innovative ideas on the teaching learning process

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2016
Date of Submission	30-Sep-2016
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The management information system is in practice partially with regards to admission of students, awards of scholarships and information about various examinations. The Students' Academic Management System (SAMS) is meant for submission of online application for admission in to various UG Courses. This selection procedure, admission particulars and application for award of scholarships are intimated to the students on their registered Mobile. SMS are also sent to communicate admission schedules. New Syllabus and other departmental related information are sent through SMS by the proctor/ departmental heads for the information of students from time to time. Information relating to examinations i.e. Time Table, Fees and in Programmes. Questions pattern etc. are also conveyed through SMS by the HOD of the concerned department. The probable date of admission in to add on course introduce in the college like PGDCA, Career Advancement meeting are also intimated to the students through their registered mobile. Also Registration Numbers and Admit Card of students received Online from the university and downloaded for distribution the same to the students. All correspondents are received from various stake holders like Government, Regional Director, North Orissa University, Mayurbhanj District Administration, District Audit Office, District Treasury, Bank Transaction, District Welfare Office, B.D.O. Kuliana, Tahasildar Kuliana, District Planning Office Health Department etc. and complied accordingly through online.</p>

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

B.B.College, Baiganbadia, situated in the district of Mayurbhanj in Odisha is an affiliated Institution under North Orissa University, Mayurbhanj. It is situated in Kuliana Block which is a tribal dominated Block in the district. It imparts UG Courses of Education in Arts honours, Science honours & Commerce honours. Curricular aspects of the courses at this College are guided by university regulations and Acts. With a disseminating knowledge and to invigorate future human resources, Institution continues to inculcate social and human values in the younger students through academic curriculum and social activities. The Vision, Mission and Objectives are communicated to stakeholders at the beginning of each academic session. On the very first of the academic session, the Staff Council meets under the Chairmanship of the Principal to chalk out plans for academic, cultural and other programmes. After analysis of inputs provided by different departmental Staff Council it prepares the guidelines for smooth functioning of the college in an effective way. The teaching plan is prepared by respective departmental faculties as per the principles of the Staff Council guidelines and regulations formulated by North Orissa University, Mayurbhanj. The college has qualified, dedicated and experienced Faculties for timely completion of course curriculum through different courses delivery methods like lecture, class presentations, tutorials, practical, proctorial Classes. Remedial classes for the Weak students are given special importance in order to bridge the gap of the advance and slow learners. Provisions for scholarship & rewards felicitations increases the learning zeal of the students. The Academic Bursar and the Principal look after the management of classes on daily basis. The Plan and Progress of the academic work are maintained by individual faculty member, which is supervised by the respective HODs weekly and reviewed by Principal on monthly basis. The authority of the Higher Education Dept., Govt. of Odisha as well as the authorities of the North Orissa University inspect Institution to review the academic progress and management. The college has well-equipped Library with reading room facilities. The students are provided with question banks, reference books, journals and newspapers. The college has developed internal assessment system like monthly unit test, and mid-term examinations and presentation of papers by the students in seminars. The students appear at term and examination as per university guidelines. The college rewards for best graduate in Science, Arts and Commerce on the Foundation Day Ceremony of the College every year. All Students-centric programmes are undertaken by the Institution for overall development of students. Besides class room teaching, regular annual athletic meet, cultural competitions, community awareness programmes through YRC, NSS & Self Defence wine of the college celebrated and observed in different days declared by the Central and State Govt. The college publishes its Annual magazine THE SRADHANJALI where the students and the staff express the creativity. The Editorial Board of the college plays a dominant role for publishing the magazine. The literary creativity of the students are ventilated on the college wall magazine ATASI KUSUMA.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	Nil

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	01/06/2016
BSc	Honours	01/06/2016
BCom	Honours	01/06/2016
BA	General pass	01/06/2016
BSc	General pass	01/06/2016
BCom	General pass	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
yoga	01/06/2010	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Honours	0
BSc	Honours	0
BCom	Honours	0
BA	General Pass	0
BSc	General Pass	0
BCom	General Pass	0
<a href="#">View File</a>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

#### Feedback Obtained

An evaluative mechanism is introduced to measure the progress in respect of academic, infrastructure, development and overall performance of the institution through a well designed Feedback System. Feedback formats are supplied to students at the end of the academic session. A number of objective questions relating to views of the students about academic, infrastructure and library facilities are asked. The students get complete freedom while giving their opinion. They are also asked questions regarding cultural, sports facilities which availed by them during their tenure in the college. They also narrate their views regarding the college of their dream put forth suggestions for its betterment. They drop these questionnaire format inside a suggestion box meant for the purpose. These feedbacks are collected and put before the academic committee consisting of all senior members of the college under the chairmanship of Principal. It is a matter of rejoice that students suggests a number of novel proposals for the college of their dream. The views are examined and analysed thoroughly in the meeting, suitable proposal are framed keeping in views of the students' satisfaction. Improved means are undertaken to eradicate the weakness and failures. Similarly the advance and beneficial result of the feedback encourages the Faculties to follow the practices in order to develop the moral, spiritual, academic betterment of the students.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours in Political Science, Economics, Sanskrit, Philosophy, History,	256	1123	337
BCom	Accountancy, Mnagement	48	156	47
BSc	Chemistry, Zoology, Botany, Mathematics	112	389	119

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1124	0	34	0	0

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	32	17	2	1	10
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Proctoral system is adopted in our institution like many higher education institution of India. The mentoring system of the college pertains to relationship between mentee. The ratio of mentor mentee is 1:24. One mentor guides 24 mentees. The problems of the students in regard to the academic and other related pursuits are solved by the mentor with the process of discussion. The problems are redressed with top most priority according to need of time. Mentors role is indeed an important one with respect to the problems faced by the students in the process of acquisition of knowledge and also as guidance to their prospective opportunities in the future. Mentors role symbolised the role of a friend, philosopher and guide in the contemporary society. The mentor has become a vital role-model for guiding the students to fulfil the vision of the college. The College has the practice of organising P.T.A. (Parent Teachers Association) every year where the students of the college, and their matters relating to academic curriculum are informed to parents. Parents are advised to inculcate a sense of positive approach to the growth of their wards and help the ills that germinate in regular intervals. Parental guidance along with efforts of mentors of various departments are the best practices adopted by the college in mentors- mentee relationship

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1124	32	1 : 35

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	32	1	1	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	03	Year	26/03/2017	29/05/2017
BA	08	Year	26/03/2017	29/05/2017
BA	14	Year	26/03/2017	29/05/2017

BA	17	Year	26/03/2017	29/05/2017
BCom	81	Year	26/03/2017	29/05/2017
BSc	52	Year	26/03/2017	29/05/2017
BSc	53	Year	26/03/2017	29/05/2017
BSc	56	Year	26/03/2017	29/05/2017
BSc	59	Year	26/03/2017	29/05/2017
BA	Pass	Year	26/03/2017	29/05/2017

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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

B.B. College is an affiliated Institution under North Orissa University. At the institutional level the college maintains evaluation system in academic, administrative, accounts and the library every year. The Principal as the Head of Institution controls all academic activities with the help of academic Bursar. Classes are monitored, plan and progress register of teachers are verified, remedial and classes are arranged and Mid-Term Exam are conducted in regularly. Similarly, the Principal with the help of Administrative Bursar maintains uniformity in administration. For transparency in accounts Principal also with help of Bursar Account verifies different Bills and Vouchers etc. Internal verification of library books and accession register and Issue Register are done at regular intervals. The Science Laboratories are also physically verified by the Principal along with other departmental science teachers in regular basis.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared as per the scheduled date declared by North Orissa University and Holiday list of the Govt. of Odisha. Classes and scheduled of Examinations are prepared accordingly. As Mid-Term marks are required in the end Semester examination of North Orissa University the Mid-Term Examinations are to be conducted by the Institution itself before the filling up forms for the respective semester. The Calendar also stipulates different curricular and extra- curricular activities to be performed around the year. The Schedule for conducting Annual sports, annual functions, Cultural weeks and departmental seminars are also reflected in the academic calendar

### 2.6 – Student Performance and Learning Outcomes

#### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://bbcollege.edu.in/wp-content/uploads/2022/07/1-1.pdf>

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	Pass	112	51	45
03	BA	Economics Honours	14	9	64.28
08	BA	History Honours	11	9	81.81

14	BA	Pol Sc. Honours	15	13	86.66
17	BA	Sanskrit Honours	14	12	85.71
02	BSc	Pass	34	13	38.23
52	BSc	Botany Honours	6	2	33.33
53	BSc	Chemistry Honours	14	12	85.71
56	BSc	Mathematics Honours	7	6	85.71
59	BSc	Zoology Honours	8	7	87.5
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://drive.google.com/file/d/177ACnTmb-15v1W7jehMWg7iUKSE8sTPo/view?usp=sharing>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	2.2	1.5

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
workshop on Innovation promotion practice	IN collaboration with Trident academy of Technology, BBSR	27/10/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nil	00

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	Nil	Nil	Nil	Nil	Nil

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	2	1.34
International	Commerce	2	0.96

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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	10
Commerce	3
Economics	2
History	2
Mathematics	1
Sanskrit	2

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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Spatial Variability of soil Physico-Chemical Properties Different Study Sites of Hadagarh Wild Life Sanctuary	Dr A.Dhal	International journal of advanced chemical Science and application International journal of advanced chemical Science and application	2016	7601	B.B. College, Baiganbadia,	24

Sericulture: Preventing soil Erosion and Conserving Biodiversity in Similipal Biosphere Reserve, Odisha	Dr A.Dhal	International journal of advanced chemical Science and application	2016	7602	B.B.Coll ege, Baigan badia,	6
Impact of E-Banking Services in Banking Industry	Dr Sandeep k Pattanaik	International Journal of Business and management	2016	2828	B.B.Coll ege, Baigan badia,	16
Effect of Corporate Social Responsibility in Odisha	Dr Sandeep k Pattanaik	International journal of Recent Resource in Commerce Economics and Management	2016	7807	B.B.Coll ege, Baigan badia,	10

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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2016	0	0	Nil

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	22	1	0
Presented papers	0	18	0	0
Resource persons	0	0	0	1

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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
26.08.2016 Blood Donation Camp in college campus.	YRC, Red ribbon Club and NSS with Jibanbindu	10	150
01.12.2016 World AIDS Day	YRC,RRC and NSS with OSACS	8	160
14.12.2016 Blood Donation camp	YRC,RRC and NSS with Ama Odisha	7	100
15.08.2016 Swachha Bharat	YRC,RRC and NSS	6	50
26.01.2017 Swaccha Bharat	YRC,RRC and NSS	6	50
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation	YRC, Red Ribbon Club and NSS with JIBANBINDU	Blood Donation	10	150
World AIDS Day	YRC RRC with OSACS	AIDS Awareness	8	160
Swachha Bharat	YRC,RRC and NSS, Govt Of India	Swachha Bharat	6	50
Blood Donation	YRC,RRC and NSS with ama Odisha	Blood Donation	7	100
Self Defence	Govt of Odisha	Training	5	250
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Inter college student Exchange programme	50	Nil	01
Departmental	100	College Fund	01

Seminar in  
ECONOMICS  
13.02.2017c

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Resource person	Zoology Department Seminar	P.S. College, Badsahi	10/11/2016	10/11/2016	50
Students Participation in competition	Science Innovation	Trident Academy of Technology, BBSR	05/11/2016	05/11/2016	6

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	Nil	0

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25.31	27.15

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Newly Added
Number of important equipments	Existing

purchased (Greater than 1-0 lakh) during the current year	
Classrooms with Wi-Fi OR LAN	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Partially	0	2022

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3314	389116	743	24980	4057	414096
Reference Books	2228	205499	2	2500	2230	207999
Journals	4763	9120	797	21784	5560	30904
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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	0	0	Nil
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	17	1	2	1	1	2	5	5	0
Added	0	0	0	0	0	0	0	0	0
Total	17	1	2	1	1	2	5	5	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Xerox Machine	<a href="https://bbcollege.edu.in/wp-content/uploads/2022/04/20220409_092350.jpg">https://bbcollege.edu.in/wp-content/uploads/2022/04/20220409_092350.jpg</a>

OCR Scanner	<a href="https://bbcollege.edu.in/wp-content/uploads/2022/04/OCR-SCANNER-DEVICE-1.jpg">https://bbcollege.edu.in/wp-content/uploads/2022/04/OCR-SCANNER-DEVICE-1.jpg</a>
Portable Projector	<a href="https://bbcollege.edu.in/wp-content/uploads/2022/04/20220409_092350.jpg">https://bbcollege.edu.in/wp-content/uploads/2022/04/20220409_092350.jpg</a>
Projector	<a href="https://bbcollege.edu.in/wp-content/uploads/2022/04/20220402_122947.jpg">https://bbcollege.edu.in/wp-content/uploads/2022/04/20220402_122947.jpg</a>
Handicam With Tripod	<a href="https://bbcollege.edu.in/wp-content/uploads/2022/04/20220402_124919.jpg">https://bbcollege.edu.in/wp-content/uploads/2022/04/20220402_124919.jpg</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
850000	693638	2000000	1784389

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution believes in the maximum utilization of its physical, academic and support facilities at its disposal for the realization of its mission and vision. The physical infrastructure comprising 23 classrooms, 4 laboratories, the Library, the Establishment, Examination and Accounts section, the SAMS centre an area of 5.6 acres are maintained by the Governing body. A committee of Teachers headed by the Principal regularly monitors the use and necessity of additional facilities and takes steps accordingly. The Principal assigns responsibility to different members for the maintenance of the campus. The college working hour extends from 10AM to 5 PM .The sectional offices remain opened during the working hour. The lesson works are conducted as per departmental time table. The time table includes both practical and theory classes as well as proctorial and seminar classes. The academic calendar is being prepared to streamline the working days observation days and holidays. The faculty members make lesson plan take lesson notes and maintain a progress register of the lesson delivery. The progress register is verified by academic bursar and principal. An academic audit has been made of the classes taken by each faculty member at end of each academic session. The proctorial system has been implemented to redress personal difficulties of students. The college campus of 5.6 acres of land has class rooms, lecture halls, one central library, five laboratories, one SAMS centers, examination section, account section, establishment section, students welfare section, one GCR, one BCR, one staff common room, one conference hall, one network resource centers, students reading room, one dark room, students canteen, one computer laboratory, strong room for question paper, IQAC conference room, guest room, students employment and information cell, medical check-up centers, N.S.S., Y.R.C. and one botanical garden are also there in campus. There are five laboratories for science students. A practical group of 16 students conduct experiments as per the syllabus. Practical classes are taken by demonstrator and lecturer. The students are issued equipment/ articles for experiment from the general stock. The students refund the non-censurable articles after the experiments. In case of any breakage the concern students are levied charges. The college library

has 8856 Nos. of text books and 2512 Nos. of reference books. The library opens at 9:30 A.M and closes at 5.30 P.M. The books are issued to the students as per day schedule. A student can borrow three books for fifteen days. Students are also issued question bank to see question models of previous examinations. One staff publication display board and one new arrival section are displayed for view. In case of loss and damages of library books the students are levied the charges of three times of the cost of the books.

<https://bbcollege.edu.in/wp-content/uploads/2022/07/OFFICE-OF-THE-PRINCIPA1.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Merit Scholarship, E-Medhabruti, Physical Challenged and prerana Scholarship	144	526500
b) International	Nil	0	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nil	0	0

[View File](#)

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Career Counselling	40	32	15	13

[View File](#)

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

### 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	3	NOU	History,	NOU, MPC College, Law College, MBA, MCA	Higher Education
2017	1	NOU	Commerce	NOU,	Higher Education
2017	4	NOU	Zoology	NOU,	Higher Education
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	8
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
100 mt for Boy Girl	Institutional level	30
200 mt for Boy Girl	Institutional level	25
400 mt for Boy Girl	Institutional level	20
Putting the short for Boy Girl	Institutional level	50
Discuss throw for Boy Girl	Institutional level	49
Javelin throw for Boy Girl	Institutional level	46
Long jump for Boy Girl	Institutional level	40
High Jump for Boy	Institutional level	25
800 mt for Boy	Institutional level	15
ESSAY, Debate, Song, Dance, Drawing, Cooking etc Competition	Institutional level	200
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Nil	National	Nill	Nill	00	Nil
2016	Nil	Internat ional	Nill	Nill	00	Nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students admitted into the different Courses are given representation in the academic as well as administrative bodies of the Institution. While organizing departmental seminars, conduct of Annual sports, organizing functions and observance of Annual day celebrations, the students get maximum liberty in making those events successful. The Students Union for which election is held according to norms set by the Govt. of Odisha and the department of higher education, usually takes place in the month of October. The students get a suitable platform to present their views, vision and leadership qualities. Students representatives are elected to various offices which work under the guidance of Teachers and organize different co-curricular and extra-curricular activities round the year. All the honours teaching departments have student representatives as secretaries to help organize seminars, discussions, study tours and other cultural events of the department. Inter-disciplinary competitions are arranged by the students and participants are encouraged by the faculties to show their latent talent. The IQAC includes students' representatives to give them an opportunity to voice their preferences in the quality cell. Besides the students express their views by publishing their independent views and opinions in the college magazine as well as wall magazines. The NSS YRC Units of the college also involve the students to perform social responsibility by organizing different Programme from time to time. It enhances their social service skill and helps them represent themselves as good and active citizens in future. The Career Counselling Cell also organises different workshop and skill enhancement programmes for the benefit of the students to prepare themselves for the future career.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The students admitted into the different Courses are given representation in the academic as well as administrative bodies of the Institution. While organizing departmental seminars, conduct of Annual sports, organizing

functions and observance of Annual day celebrations, the students get maximum liberty in making those events successful. The Students Union for which election is held according to norms set by the Govt. of Odisha and the department of higher education, usually takes place in the month of October. The students get a suitable platform to present their views, vision and leadership qualities. Students representatives are elected to various offices which work under the guidance of Teachers and organize different co-curricular and extra-curricular activities round the year. All the honours teaching departments have student representatives as secretaries to help organize seminars, discussions, study tours and other cultural events of the department. Inter-disciplinary competitions are arranged by the students and participants are encouraged by the faculties to show their latent talent. The IQAC includes students' representatives to give them an opportunity to voice their preferences in the quality cell. Besides the students express their views by publishing their independent views and opinions in the college magazine as well as wall magazines. The NSS YRC Units of the college also involve the students to perform social responsibility by organizing different Programme from time to time. It enhances their social service skill and helps them represent themselves as good and active citizens in future. The Career Counselling Cell also organises different workshop and skill enhancement programmes for the benefit of the students to prepare themselves for the future career.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College adopts decentralized governance and participatory management from the beginning of each academic year, Administrative/ Establishment Section is decentralized to reduce the Burden and to implement democratic norm. All the files are initiated by the Office Assistant of the concerned Section. The Note Sheet is prepared by the Head Clerk who endorses the memorandum with personal view of the matter. Then the concerned file is put up before the officer in-charge for Suggestion. The same sheet is submitted for the view of the Administrative Bursar who suggests the principal his right observation. After getting the approval of the principal the file returns through the proper channel to the concerned section to execute the order. The college functions as per the policy issued by the Govt. of Odisha. As per rule the governing body execute its decision when required. Moreover, the plan and proposal coming from various sectional bodies/ committees such as IQAC, Grievance cell, Academic Council, Staff Council, Construction Committee, Purchase committee. Library committee, Examination Committee, Administrative Committee, Core Committee Advisory body of College Union executive council of Alumni Association are discussed in the establishment Section and prepare Agenda for the decision in the governing body. After the same is confirmed the process of execution is initiated by the concerned section of the college office. All information to be complied to the government are communicated through Regional Director of Education. The public information officer chosen by the Principal from among senior staff members handles and response to queries under the RTI Act on behalf of the college. The examination section under the guidance of the Office in Charge carry out all examination related function starting from the beginning to the end of each examinations.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	<p>The Government has launched Human resource management System (HRMS) Portal to keep all information of the employees. The Employees of the institutions are assigned various curricular, extra curricular and administrative charges except their normal academic duties. The university assigned duties of Supervision and syllabus framing responsibility to the Teachers.</p>
Industry Interaction / Collaboration	<p>As this college is situated in the Similipal Biosphere Region so no big industries are found in the locality for interaction programme. But in this academic session the 06 students of the Science department visited Trident academy of Institution , BBSR for participation in innovation practices. Students also visited the Sericulture Farm in the nearby locality of Bangiriposi. The head of the department take utmost interest for such kind of available activities.</p>
Admission of Students	<p>The admission to the UG classes are conducted through the SAMS Portal managed by the college as per directives of the Education Dept. of the Govt. of Odisha and the rules framed by North Orissa University to which the college is affiliated to. The students opting for UG courses apply through Common Admission Form in the online mode. A central selection, is made and the selected students are intimated for admission. The Admission Committee of the College verifies the documents of the eligible candidate for admission. Accordingly, the college provide them ID Card, Library Card, College Calendar and Time Table.</p>
Teaching and Learning	<p>Classroom teaching is imparted through lecture cum discussion method with the help of black and Green Board. In the Face to Face communication example is cited by the teachers to help the students for better appreciation of the topic. A smart class room has been furnished for better teaching and to motivate the students. The students present their papers in the departmental seminar time to time to enhance their involvement in the subject. The interaction and</p>

questionnaire become very useful for teaching and learning process. Students are encouraged to participate in seminar study tours for better perception and personal development. Teaching learning process in the college is cordial and students centric.

Curriculum Development

Curriculum Development is an important aspect of the College administration. From the beginning of the establishment of the institution, the curriculum of the college has been designed in a way to develop the academic ability of the students however the college follows the syllabi designed by the North Orissa University. UG course in Arts stream was introduced 1987, to teach humanities Subject with pass course. In the year 1992 Honours in History and Political Science was introduced. In Subsequently Science and Commerce Streams were introduced in the year 1993. In later part honors in Economic, Sanskrit, Chemistry, Zoology, Botany, Mathematics, and Accountancy were introduced. In Institutional level faculty members prepare their lesson plans and maintain progress register of their portion of courses covered. Time to time remedial classes is organized by each department for slow learners and absentees. The CBCS was introduced in the 2016 and semester system and Mid-Term Examination have been introduced.

Examination and Evaluation

The College follows the Examination and Evaluation procedure of North Orissa University. From the beginning of the Session, the students are made aware of various rule regulations for appearing examinations. Departmental tests are conducted and the performance of the student monitored by the respective faculty of each department. Students appear two internal examinations in a year, 6 examinations in 3 years. In other words, student has to appear at 6 Internal and 6 semesters for Bachelor Degree. The Evaluation of answer scripts of semester examination is carried out in offline mode by the NOU. Script of internal examination is valued by the faculty member of the concerned department and marks secured by the students are intimated to the University. Result of different

	Semester examination are usually declared within 45 days of the examination. Weak students are guided for improvement through remedial classes
Research and Development	The College imparts education specially to UG student there is less scope for the faculty to be involved in or activities. However faculties are encouraged to carry research activities under various Universities. They presented Research Papers in various Seminar in departmental Seminars, student are guided and encouraged to prepare papers on assigned top present it before an audience to help them overcome the and develop a research bent of mind.
Library, ICT and Physical Infrastructure / Instrumentation	The College has a Library having more than 11000 books. The Library is a boon for the poor students are heavily dependent on its services for procuring the text books and references for their education. The Library card is issued forthwith after the admission. Students are allocated two days in a week to take advantage the lending Library. The books are renewed periodical Reading room attached to the Library helps the student books on a daily basis. The Reading room remains open 9.30 AM to 5:30 PM every working day. Newspapers and journals are readily available to the students. New books and journal are kept in a special rack for the information of students. Students Data base is available in this SAMS Portal and employees database is use from HRMS maintained by the Government. In the college Land, College Building, Hostel, Administrative Block have been developed. The college Women's hostel has the capacity of 50 Seats for Girls students. There are well equipped science Laboratories in Chemistry, Physics, Botany, Zoology established in this campus. There is medicinal plant garden and ornamental garden in side the campus. An ICT enabled Seminar Hall and a Canteen is also available. The Entire college is along with class rooms are under CCTV Surveillance.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Student support is the strength for over all development. The students

admission is done programme wise and subject wise conducted by SAMS. The Selected candidates become the students of a specific field having specific care course, discipline specific course, and skill enhancement course. Their support has been very much essential in case of extension activities, curricular activities, conduct of Seminar, study tour, On-spot visit and project work. Organizing health camp, Blood Donation Camp, Rally, Awareness programme are also Very much praiseworthy in the institutions.

**Examination**

All information relating to Examination and Evaluation notified in the college Noticeboard for the information of students. Departmental tests are conducted and the performance of the student monitored by the respective faculty of each department. Students appear two internal examinations in a year, 6 examinations in 3 years. In other words, student has to appear at 6 Internal and 6 semesters for Bachelor Degree. The Evaluation of answer scripts of semester examination is carried out in offline mode by the NOU. Script of internal examination is valued by the faculty member of the concerned department and marks secured by the students are intimated to the University. Result of different Semester examination are usually declared within 45 days of the examination. Weak students are guided for improvement through remedial classes.

**Finance and Accounts**

Budget provision has been made taking in to account of proposed income and expenditure demand to be incurred in the beginning of every financial year. It is also approved by the Governing body. The students' collection is maintained head wise in daily collection register. Every transaction is made by cheque. Internal Audit of accounts is made every financial year primarily by Account bursar himself a finally by District Local fund Audit.

**Administration**

Office Administration such as Admission Section, Examination Section, Establishment Section, Account Section, Dairy and Despatch Section, always works in a Co-Ordinated manner. The steps are initiated by the Office

	Assistant and marked by the Head Clerk and the Officer in-charge of the section. The Administrative Bursar approves the matter and send to the Principal for execution. The policy matters are decided by the approval of the Governing Body in their extraordinary session. The Principal always seeks the assistance of different committee heads for the smooth Administration.
Planning and Development	The Governing body of B.B.College, Baiganbadia Plan for infrastructure development in this context IQAC also gives proposal for the development in the field of Academic, Administration, Sports, Culture and extension activities improvement for the adoption of quality Education. The different committees such as Athletic Club, Dramatic Society, Cultural Society, Career Counselling cell, Hostel Management Committee, Seminar Committee also gives proposal for development of their respective section and these proposals are executed after due approval. Internal Audit Report and Feedback Analysis Report also suggest for improvement at different level.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	00	00	00	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Computer Literacy Programme	Computer Literacy Programme	13/07/2016	14/07/2016	10	5
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Untrained YRC Counselor study cum training camp at Red Cross Bhavan, BBSR	2	14/09/2016	17/09/2016	04
<a href="#">View File</a>				

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	0	0	0

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
BANK LOAN, GIS, GPF, EPF, CAS	BANK LOAN, GIS, GPF, EPF, CAS	Merit scholarship, FREE student ship, Scholarship for SC, ST, OBC Free student ship

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Finance and Estimate Committee consist of Principal, Account Bursar and Co-Ordinator IQAC discuss about implementation of plans suggested by planning and development committee and approved by the Governing Body. They submit their feedback in the meeting in view of transparency of the monetary transaction. The review of these fees of the students, collected funds are done in the finance committee. The financial requirement is made according to the needs of the students. The External Audit is done once a year by district local funds audit after due scrutiny of the accounts by the internal audit committee.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
<a href="#">View File</a>		

#### 6.4.3 – Total corpus fund generated

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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Internal Academic Audit

				Committee
Administrative	No	Nil	Yes	Internal Administrative Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

Workshop on Consumer Awareness, Computer Literacy Programme, Work Shop for Lab.Demonstrator and Attendants
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

IQAC Meeting was held on 23.10.2016 and feedback collected from different internal audit committee. like library Audit, Green Audit, Academic Audit and Administrative audit
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	IQAC meeting	11/07/2016	11/07/2016	11/07/2016	14
2016	IQAC meeting	23/10/2016	23/10/2016	23/10/2016	14

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self Defence	19/09/2016	27/10/2016	300	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Power Generator and Inverter, DG Set.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0

Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0
Any other similar facility	Yes	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	01/12/2016	1	AIDS Awareness	RED RIBBON CLUB, YRC,NSS	160
2016	1	1	15/08/2016	1	Swachha bharat	YRC,NSS	50
2017	1	1	26/01/2017	1	Swachha Bharat	YRC,NSS	50

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
A Handbook of Human Values and Professional Ethics for students	10/07/2016	A Student needs to be value oriented ethically sound. 2. He should be regular and punctual. 3. He should be time bound and opts for Sincerity and efficiency. 4. With is own education he should involved him self to educate the whole society. 5. Character building should be the primary objective of any education system. So to achieve the objective, our institution provides character building education and imparts skill and knowledge improvement by NSS and

		YRC.
Handbook of Human Values and Professional Ethics for Parents	10/07/2016	Family is the institution of consciousness and understanding. Parental values not only stick to family but spreads to every where. So it should be broad based to distinguish between right and wrong. Parental values give sectional interest and its impact on institutional progress. So the institutions always requires suggestion and views as per the capability of the concerned parents on human and ethical values.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood donation camp	26/08/2016	26/08/2016	150
World AIDS day	01/12/2016	01/12/2016	160
Blood donation Camp	14/12/2016	14/12/2016	100
Film show on Civic Sense	27/09/2016	27/09/2016	200
Film show on Empathy for Disabled Person	27/02/2017	27/02/2017	180

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Separate Collection of Bio-Degradable and Plastic waste in Colour Coded container. 2. Excretion of liquid waste in Chemistry laboratory. 3. Conversion of Bio-Degradable waste to manure used in garden on dumping process. 4. Plantation of Trees and Medicinal Plants in college campus. 5. Swachha Bharat Programme
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

<p><b>BEST PRACTICES-I</b> 1. Blood Donation Objectives of the Practice: ? To sensitize the need of donating blood to the needy in time ? To instil the feeling of helping others to breathe life with their precious donation ? To motivate all students to take a pledge to donate blood at least once in a year ? To impart to them the value of blood donation ? To aware of the scientific information about the blood group. Context: The Youth Red Cross, Red Ribbon Club and NSS wing of B.B. College, Baiganbadia organizes the Blood Donation Camp on 26-08-2016 in collaboration with JIBAN BINDU in this camp 100Unit Blood Collected. Another Blood Donation Camp held on 14.12.2016 in collaboration with</p>
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AMO ODISHA in this camp 54 Unit Blood Collected. Baripada Blood Bank Staff help in the collection of Blood. The College provides all facilities like space, furniture, Blood group testing rooms, blood donating room with good hygiene and sanitation as per the medical standard. The camp is inaugurated with a motivating session by the subject experts to make the students understanding the importance of this best practice. Practice: Prior to donation, the donor Students will be screened to identify their quality of blood to be collected.

The underweight and the infected persons will not be allowed to provide donations as the medical advice. Donors will be informed that by each donation their blood cells will be rejuvenated and hence youthfulness in the blood will be present on every occasion. Donors will be provided with scientific information regarding the blood group and its associated diseases. Evidence of

Success: Date: Collaboration Blood Collected 26-08-2016 JIBAN BINDU 100 Unit 14.12.2016 AMO ODISHA 54 Unit ? The donor Students will get free health check-ups in identifying the pulse rate, Blood pressure, Body temperature, and Haemoglobin level. ? The donor will be informed of their blood group. ? The donor students are given a certificate of appreciation. ? The sick students will get proper medical advice from the health personnel's. Problems

Encountered: ? Students hailed from the villages and poor backgrounds are found to be ignorant of their health status. ? Students are much phobic to needles and blood testing. ? Some students are underweight and anaemic due to

malnutrition and undernourishment. Solutions Provided: The weak students are identified and advised to take the medicines for their illness. Plan to create a database of the blood donors ??A viable database comprising of the blood groups of the alumni will be created and maintained. ??Any recipient can approach the college to get the donors number ??Thus the college connects to

the society! BEST PRACTICES-II 1. Title of the practice: Go Green 2. Objective of the practice • To create environment consciousness • Maintain biodiversity •

Tree plantation • Use of renewable energy • To maintain carbon neutrality •

Effective waste management 3. The context The main challenge of the modern world is biodegradation and adversities of climate change .The lack of

awareness amongst students and general public about the challenging situation facing the world consequent upon fast changing climate and abuse of nature .There is need to educate students community about the existence of challenges climate change and its adverse effect on the community and human life, at present and in future .The Eco friendly campus will give a message to the students that if nature is protected ,the adversities of climate can be avoided .The green atmosphere in the campus creates a suitable learning environment and

also gives lessons regarding how to protect environment and help the human race. Apart from mankind, the other species also need protection of environment. Life can be better and enjoyable if green practices are followed.

4. Practice Plantation The ECO Club, Youth Red Cross NSS of B.B.College, Baiganbadia perform plantation programme during rainy season specially BANAMOHATSAVA week (1st July to 7th July) every year. There are 200 valuable trees in the campus with saplings belonging to different species of Medicinal plants. A well maintain college garden along with Botanical Garden exist in the

campus. Planting of trees is a continuous process and on each environmental day, national festivals and whenever VIP guests visit the campus, new plants are being added. Energy Conservation • Awareness has been created among staff and students to save energy. • Posters/notices are placed at vantage points in the departments on energy saving measures. • Incandescent bulbs are replaced

with compact fluorescent lamps. • Lights, fans, computers and laptops are switched on only when required. • Lights are not turned on in rooms and labs

where natural light is sufficient. • Window Air conditioners are replaced with more efficient split Air conditioners and temperature is set at 25oC. • The existing ACs are turned off when not required. • Leaking taps are attended to immediately. • Bicycles are allowed as a means to commute inside the campus for

the staffs, students and visitors. • The green waste is being used for

generation of biomass. • The buildings of the College are planned and constructed in such a way that there is sufficient Sunlight and ventilation. • E-vehicle are used by Staff. Use of Renewable Energy • Awareness programmes are being organized frequently on generation and conservation of energy obtained from various sources. • Green orientation programs are being organized regularly for students towards development of green and sustainable campus. • Students are encouraged to reuse unutilized pages of the note books of the previous semester. Efforts for Carbon neutrality • The College gardens are established and well maintained. • Greening of College has been initiated to reduce carbon footprint. • Printing is done on both sides of paper • All documents are edited thoroughly before printing • Old print-outs are used as note paper. • Department notices and information are sent via e-mail/SMS. • Use of plastic cups is discouraged. • Movement within the College campus is encouraged using bicycles. • Use of Bio-diesel for vehicles is encouraged • Bio-waste is used for making compost instead of burning. E-waste management: All the E-waste is managed as per the instructions from the Odisha State Pollution Control Board (OSPCB). Awareness is created among students and staff to Ban the use of polythene material and the students are sensitized on the rational use of power and other measures to reduce global warming.

5. Evidence of success  
 Balance Sheet of O<sub>2</sub> and CO<sub>2</sub> in the VTU Campus

1. O<sub>2</sub> produced by each tree on an average 260pounds/year 118kg/year
2. No of trees in the campus 200
- 3.Total amount of O<sub>2</sub> produced by all plants 200\*118 = 23600 kg/year
- 4.O<sub>2</sub> produced per day in campus 64.65 kg/day
5. No. of vehicles entering into the campus 95 No's/day
6. Average amount of CO<sub>2</sub> released by a vehicle 0.00017kg/day
7. CO<sub>2</sub> released into the atmosphere due to vehicles in the campus (95\*0.00017) = 0.01615kg/day
8. Average population of the campus 1000
9. Average amount of CO<sub>2</sub> released by human being 1.710<sup>-6</sup> kg/day
- 10.CO<sub>2</sub> released into the atmosphere due to breathing (1000\*1.710<sup>-6</sup>) = 0.0017 kg/day

Total CO<sub>2</sub> released (0.01615 + 0.0017)kg per day = 0.01785 per/day Hence O<sub>2</sub> input to the atmosphere due to plants in the campus is sufficiently high. The students, employees and residents in campus have not suffered any pulmonary related disorders.

7. Problem encountered: Going green means to pursue way that can lead to more environmentally friendly and ecological responsible decision and lifestyles, thereby helping to protect the environment and sustain its natural resources for current as well as future generations. However there may arises some problems:

- Lack of awareness among the students
- Poor availability of eco friendly products
- wrong understanding about organic product
- Difficulties in implementing Water conservation projects.
- Mismanagement of garbage.
- Poor waste management
- Inadequate financial resources

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://bbcollege.edu.in/wp-content/uploads/2022/07/Blood-donation-camp-and-Health-Check.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**BEST PRACTICES-I**

1. Blood Donation Objectives of the Practice: ? To sensitize the need of donating blood to the needy in time ? To instil the feeling of helping others to breathe life with their precious donation ? To motivate all students to take a pledge to donate blood at least once in a year ? To impart to them the value of blood donation ? To aware of the scientific information about the blood group. Context: The Youth Red Cross, Red Ribbon Club and NSS wing of B.B. College, Baiganbadia organizes the Blood Donation Camp on 26-08-2016 in collaboration with JIBAN BINDU in this camp 100Unit Blood Collected. Another Blood Donation Camp held on 14.12.2016 in collaboration with

AMO ODISHA in this camp 54 Unit Blood Collected. Baripada Blood Bank Staff help in the collection of Blood. The College provides all facilities like space, furniture, Blood group testing rooms, blood donating room with good hygiene and sanitation as per the medical standard. The camp is inaugurated with a motivating session by the subject experts to make the students understanding the importance of this best practice. Practice: Prior to donation, the donor Students will be screened to identify their quality of blood to be collected. The underweight and the infected persons will not be allowed to provide donations as the medical advice. Donors will be informed that by each donation their blood cells will be rejuvenated and hence youthfulness in the blood will be present on every occasion. Donors will be provided with scientific information regarding the blood group and its associated diseases. Evidence of Success: Date: Collaboration Blood Collected 26-08-2016 JIBAN BINDU 100 Unit 14.12.2016 AMO ODISHA 54 Unit ? The donor Students will get free health check-ups in identifying the pulse rate, Blood pressure, Body temperature, and Haemoglobin level. ? The donor will be informed of their blood group. ? The donor students are given a certificate of appreciation. ? The sick students will get proper medical advice from the health personnel's. Problems Encountered: ? Students hailed from the villages and poor backgrounds are found to be ignorant of their health status. ? Students are much phobic to needles and blood testing. ? Some students are underweight and anaemic due to malnutrition and undernourishment. Solutions Provided: The weak students are identified and advised to take the medicines for their illness. Plan to create a database of the blood donors ??A viable database comprising of the blood groups of the alumni will be created and maintained. ??Any recipient can approach the college to get the donors number ??Thus the college connects to the society! BEST PRACTICES-II 1. Title of the practice: Go Green 2. Objective of the practice • To create environment consciousness • Maintain biodiversity • Tree plantation • Use of renewable energy • To maintain carbon neutrality • Effective waste management 3. The context The main challenge of the modern world is biodegradation and adversities of climate change .The lack of awareness amongst students and general public

Provide the weblink of the institution

<https://bbcollege.edu.in/wp-content/uploads/2022/07/BEST-PRACTICE-2016-17.pdf>

### 8.Future Plans of Actions for Next Academic Year

As regards the future course of action, the IQAC of the college has decided to execute the following plans of actions for next Academic year. (2017-18) 1. To organise workshop, Orientation Training to the Students, Particularly outgoing students to trained them to face different Interview an written test to for job and other engagement. 2. For the Academic development of the students as well equipped New Library Building Along a reading from for the Students will be constructed. 3. Organization of workshop and Seminar on Teaching Learning Process to aware the Students on newly Introduced CBCS System of Syllabus by the university. 4. To facilitate the boarding facilities to the students it was decided to speed-up the Construction work of Boys' and Women's Hostel. 5. The Pending Works of the Multi-gym will be completed by the Session 2017-18.