



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	B . B . COLLEGE , BAIGANBADIA
Name of the head of the Institution	Mr Gangadhara Behera
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06792279109
Mobile no.	9437494353
Registered Email	bbcollegebaiganbadia@gmail.com
Alternate Email	bbcollegeiqac14@gmail.com
Address	B . B . COLLEGE , BAIGANBADIA , MAYURBHANJ , ODISHA , 757105 .
City/Town	BAIGANBADIA
State/UT	Orissa
Pincode	757105
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural

Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Rajendra Kumar Das
Phone no/Alternate Phone no.	06792255331
Mobile no.	7978071412
Registered Email	bbcollegebaiganbadia@gmail.com
Alternate Email	bbcollegeiqac14@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://bbcollege.edu.in
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://bbcollege.edu.in/wp-content/uploads/2022/07/CALENDAR-2015-16-1.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.09	2012	10-Mar-2012	09-Mar-2017

6. Date of Establishment of IQAC	21-Jul-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
IQAC FIRST MEETING	20-Jul-2015 1	14
IQAC SECOND MEETING	25-Jan-2016	100

	1	
Sanskrit Departmental Seminar	08-Feb-2016 1	60
Commerce Departmental Seminar	10-Feb-2016 1	70
History Departmental Seminar	16-Feb-2016 1	88
Pol Sc Departmental Seminar	17-Feb-2016 1	90
Zoology Departmental Seminar	23-Feb-2016 1	50
Economics Departmental seminar	15-Feb-2016 1	100

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Active Citizenship	Sports & Youth Department	2015 365	13000
Institution	Active Citizenship	Sports & Youth Department	2016 365	113000
Institution	Self Defence for Girls	Govt. of Odisha	2015 365	94750
RED RIBBON CLUB	AIDS AWARENESS	YRC	2015 365	4000

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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of

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formation of IQAC	
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
·1. Establishment of Computer Laboratory to impart basic computer knowledge to students	
2. To motivate students of Science stream for participation in different College level, District Level & State Level Science Exhibition to develop the creative scientific Idea. To encourage the students of Arts stream to visit different Historical places, Cultural Libraries and legislative & Administrative organisations of the district and state to improve their outlook. Also to encourage the students of Commerce stream to visit different CA Firms and Income Tax consultants to acquire the knowledge.	
3. Organization of Workshops periodically with support of career counselling expert to create awareness among students.	
4. Introduction of Prayers and practice of different state & National Level patriotic song	
5. Organization of Departmental Seminar	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	

Plan of Action	Achivements/Outcomes
Green Audit	Analysis of environmental practice within and outside the college campus
Feedback collected from Students, Staff Alumni	Feedback from Students collected in the form of questionnaire, analysed in the presence of Staff members & follow up action taken.
Organization of Career Counselling meetings, make interview and group discussion	Awareness created among the students how to choose a career and to face an interview
Organisation of IQAC Seminar on the teaching learning process for the development of the students	Both faculty members and students got innovative ideas on the teaching learning process
Organization of Departmental Seminar and Workshop	Enhancement of interaction skill and presentation skill development of the students

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body, B.B. College, Baiganbadia	09-Jun-2015

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

No

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently

The management information system is in practice partially with regards to admission of students, awards of scholarships and information about

operational (maximum 500 words)

various examinations. The Students' Academic Management System (SAMS) is meant for submission of online application for admission in to various UG Courses. This selection procedure, admission particulars and application for award of scholarships are intimated to the students on their registered Mobile. SMS are also sent to communicate admission schedules. New Syllabus and other departmental related information are sent through SMS by the proctor/ departmental heads for the information of students from time to time. Information relating to examinations i.e. Time Table, Fees and in Programmes. Questions pattern etc. are also conveyed through SMS by the HOD of the concerned department. The probable date of admission , New course introduce in the college, Career Advancement meeting are also intimated to the students through their registered mobile. Also Registration Numbers and Admit Card of students received Online from the university and downloaded for distribution the same to the students. All correspondents are received from various stake holders like Government, Regional Director, North Orissa University, Mayurbhanj District Administration, District Audit Office, District Treasury, Bank Transaction, District Welfare Office, B.D.O. Kuliana, Tahasildar Kuliana, District Planning Office Health Department etc. and complied accordingly through online.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. 100 words

B.B.College, Baiganbadia, district of Mayurbhanj in Odisha is an a Institution under North Orissa University, Mayurbhanj. It is situated in ITDA Block of Kuliana which is a tribal dominated one. It imparts UG Courses of Education in Arts honours , Science honours & Commerce honours. Curricular aspects of the courses at this College are guided by university regulations and Acts. With a disseminating knowledge and to invigorate human resources, Institution continues to inculcate social and human values in the younger students through academic curriculum and social activities. The Vision, Mission and Objectives are communicated to stakeholder at the beginning of each academic session. On the very first of the academic session, the Staff Council meets under the Chairmanship of the Principal to chalk out plans for academic , cultural and other programmes. After taking into account of inputs provided by different departmental Staff Council it prepares guidelines for smooth functioning of the college in an effective manner. A teaching plan is prepared by respective departmental faculties as

principles of the Staff Council guidelines and regulations formulated by North Orissa University, Mayurbhanj. The college has qualified, dedicated and experienced Faculties for timely completion of course curriculum. Different courses delivery methods like lecture, class presentation, tutorials, practical, proctorial Classes. Remedial classes for the slow learners are given special importance in order to bridge the gap between the advance and slow learners. Provisions for scholarship & rewards further increases the learning zeal of the students. The Academic Bursar and the Principal look after the management of classes on daily basis. The Progress of the academic work are maintained by individual faculty which is supervised by the respective HODs weekly and reviewed by the Principal on monthly basis. The authority of the Higher Education Dept., Government of Odisha as well as the authorities of the North Orissa University in the Institution to review the academic progress and management. The college has a well-equipped Library with reading room facilities. The students are provided with question banks, reference books, journals and newspapers. The college has developed internal assessment system like monthly unit test, annual examinations and presentation of papers by the students in seminars. The students appear at term and examination as per university guidelines. The college rewards for best graduate in Science, Arts and Commerce every year. Foundation Day Ceremony of the College every year. All Students-Development programmes are undertaken by the Institution for overall development of students. Besides class room teaching, regular annual athletic meet and sports competitions, community awareness programmes through YRC, NSS & Self-Help groups of the college celebrated and observed in different days declared by Central and State Govt. The college publishes its Annual magazine 'SRADHANJALI' where the students and the staff express the creativity. The Editorial Board of the college plays a dominant role for publishing the magazine. The literary creativity of the students are ventilated through college wall magazine ATASI KUSUMA.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
NIL	NIL	Nil	00	NIL

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented in affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective System
BA	Honours	01/06/2005
BSc	Honours	01/06/2005
BCom	Honours	01/06/2005
BA	Pass	01/06/1989

BSc	Pass	01/06/1993
BCom	Pass	01/06/1993

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
yoga	01/06/2010	50

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Honours	0
BSc	Honours	0
BCom	Honours	0
BA	pass	0
BSc	pass	0
BCom	pass	0

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the college (maximum 500 words)

Feedback Obtained

An evaluative mechanism is introduced to measure the progress in respect of academic, infrastructure, development and overall performance of the institution through a well designed Feedback System. Feedback format is supplied to students at the end of the academic session. A number of objective questions relating to views of the students about academic infrastructure and library facilities are asked. The students get complete freedom while giving their opinion. They are also asked questions regarding cultural, sports facilities which are availed by them during their tenure at college. They also narrate their views regarding the college of their own and put forth suggestions for its betterment. They drop these questionnaires

format inside a suggestion box meant for the purpose. These feedback collected and put before the academic committee consisting of all members of the college under the chairmanship of Principal. It is a rejoice that students suggests a number of novel proposals for the c their dream. The views are examined and analysed thoroughly in the n suitable proposal are framed keeping in views of the students' satis Improved means are undertaken to eradicate the weakness and failures Similarly the advance and beneficial result of the feedback encourag Faculties to follow the practices in order to develop the moral, spi academic betterment of the students.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BA	Pol sc, Economics, Sanskrit, History	256	1123
BSc	Botany, Zoology, Chemistry, Mathematics	112	389
BCom	accountancy	48	156

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	to
2015	965	0	30	0	

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management System learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-te
30	30	12	2	1	tec

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 word

The Proctoral system is adopted in our institution like many higher education institution of mentoring system of the college pertains to relationship between mentee. The ratio of mento 1:24. One mentor guides 24 mentees. The problems of the students in regard to the academi

related pursuits are solved by the mentor with the process of discussion. The problems are re-top most priority according to need of time. Mentors role is indeed an important one with re-problems faced by the students in the process of acquisition of knowledge and also as guidar prospective opportunities in the future. Mentors role symbolised the role of a friend, philosopht in the contemporary society. The mentor has become a vital role-model for guiding the student vision of the college. The College has the practice of organising P.T.A. (Parent Teachers Associ year where the students of the college, and their matters relating to academic curriculum are parents. Parents are advised to inculcate a sense of positive approach to the growth of their w the ills that germinate in regular intervals. Parental guidance along with efforts of mentors departments are the best practices adopted by the college in mentors- mentee relatio

Number of students enrolled in the institution	Number of fulltime teachers	Mentor :
965	30	1

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. o
32	30	2	0	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, f received from Gover recognized bo
2015	Mrs Jayashree Dash	Lecturer	VANI CERTIFICA National Academy Casting and Mul

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declarati during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester- end/ year-end examination	Date of declaration o semester-end/ year- enc
BA	3	Year	26/03/2016	29/05/201
BA	8	Year	26/03/2016	29/05/201
BA	14	Year	26/03/2016	29/05/201
BA	17	Year	26/03/2016	29/05/201
BCom	81	Year	26/03/2016	29/05/201
BSc	52	Year	26/03/2016	29/05/201
BSc	53	Year	26/03/2016	29/05/201
BSc	56	Year	26/03/2016	29/05/201
BSc	59	Year	26/03/2016	29/05/201
BA	1	Year	26/03/2016	29/05/201

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

B.B. College is an affiliated Institution under North Orissa University. At the institutional level the college maintains evaluation system in administrative, accounts and the library every year. The Principal and Bursar of Institution controls all academic activities with the help of a Bursar. Classes are monitored, plan and progress register of teachers verified, remedial and classes are arranged and Mid-Term Exam are conducted regularly. Similarly, the Principal with the help of Administrative maintains uniformity in administration. For transparency in accounts also with help of Bursar Account verifies different Bills and Vouchers. Internal verification of library books and accession register and Register are done at regular intervals. The Science Laboratories are physically verified by the Principal along with other departmental teachers in regular basis.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related (in words)

Academic calendar is prepared as per the scheduled date declared by Orissa University and Holiday list of the Govt. of Odisha. Classes and scheduled of Examinations are prepared accordingly. As Mid-Term marks required in the end Semester examination of North Orissa University Term Examinations are to be conducted by the Institution itself before filling up forms for the respective semester. The Calendar also stipulates different curricular and extra-curricular activities to be performed the year. The Schedule for conducting Annual sports, annual function Cultural weeks and departmental seminars are also reflected in the calendar.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered in institution are stated and displayed in website of the institution (to provide the weblink)

<https://bbcollege.edu.in/wp-content/uploads/2022/04/Programme-1>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
1	BA	pass	50	37
3	BA	Economics hons	7	5
8	BA	History hons	12	7
14	BA	Pol Sc hons	13	10
17	BA	Sanskrit hons	13	11
2	BSc	Pass	23	21
52	BSc	Botany hons	6	5
53	BSc	Chemistry	10	8

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
National	Nil	0	0
International	Nil	0	0

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	2

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number excluding
No Data Entered/Not Applicable !!!						

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation mentioned in the
Nil	Nil	Nil	2015	0	0	0
Nil	Nil	Nil	2016	0	0	0

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	St
Attended/Seminars/Workshops	0	8	
Presented papers	0	4	

Resource persons

0

0

[View File](#)**3.4 - Extension Activities**

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
01.12.2015 Observation of World's AIDS Day	YRC and NSS, and OSACS	6	1
09.12.2015 Blood Donation Camp	YRC and NSS and Ama Odisha	7	
Observation of Swachha Bharat Abhijan	YRC and NSS	5	
30.01.2016 Observation of Learner License Day	YRC and NSS	5	1

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3.4.2 - Awards and recognition received for extension activities from Government and other organisations during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
Nil	Nil	Nil	0

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
Faculty exchange for departmental seminar	400	College Funds
Mr KEDAR CHANDRA PARIDA, visited Betnoti College, Betnoti, Faculty exchange as Resource Person	01	College Funds

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, st research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duratic To
Nil	Nil	Nil	Nil	Nil

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, in corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers particip MoUs
Nil	Nil	Nil	0

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure d
No Data Entered/Not Applicable !!!	

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year o
Nil	Nil	Nil	

4.2.2 - Library Services

Library Service Type	Existing	Newly Added
No Data Entered/Not Applicable !!!		

No file uploaded.

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &am institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launc content
Nil	Nil	Nil	Nil

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avail Bandw (MBPS)
Existing	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre a facility
NA	Nill

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure i maintenance facilit
No Data Entered/Not Applicable !!!			

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

The institution believes in the maximum utilization of its physical, and support facilities at its disposal for the realization of its mission. The physical infrastructure comprising 23 classrooms, 4 laboratories, the Library, the Establishment, Examination and Accounts section, centre an area of 5.6 acres are maintained by the Governing body. A committee of Teachers headed by the Principal regularly monitors the use and maintenance of additional facilities and takes steps accordingly. The Principal delegates responsibility to different members for the maintenance of the campus. The college working hour extends from 10AM to 5 PM. The sectional office is opened during the working hour. The lesson works are conducted according to a departmental time table. The time table includes both practical and theoretical classes as well as proctorial and seminar classes. The academic calendar is being prepared to streamline the working days observation days and holidays. The faculty members make lesson plan take lesson notes and maintain a register of the lesson delivery. The progress register is verified by the bursar and principal. An academic audit has been made of the classes by each faculty member at end of each academic session. The proctorial system has been implemented to redress personal difficulties of students. The campus of 5.6 acres of land has class rooms, lecture halls, one computer laboratory, five laboratories, one SAMS centers, examination section, library section, establishment section, students welfare section, one GCR, one staff common room, one conference hall, one network resource center, students reading room, one dark room, students canteen, one common

laboratory, strong room for question paper, IQAC conference room, girls students employment and information cell, medical check-up centers, Y.R.C. and one botanical garden are also there in campus. There are laboratories for science students. A practical group of 16 students experiments as per the syllabus. Practical classes are taken by demonstrators and lecturer. The students are issued equipment/ articles for experiments from the general stock. The students refund the non-censurable articles for experiments. In case of any breakage the concerned students are levied. The college library has 8856 Nos. of text books and 2512 Nos. of reference books. The library opens at 9:30 A.M and closes at 5.30 P.M. The books are issued to the students as per day schedule. A student can borrow the books for fifteen days. Students are also issued question bank to see question models of previous examinations. One staff publication display board and new arrival section are displayed for view. In case of loss and damage to library books the students are levied the charges of three times of the value of the books.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	
Financial Support from institution	Nil	Nil	
Financial Support from Other Sources			
a) National	Nil	Nil	
b) International	Nil	Nil	

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	
No Data Entered/Not Applicable !!!			

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
No Data Entered/Not Applicable !!!				

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
0	0	0

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	
Nil	0	0	Nil	0	

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Percentage
2016	4	Bsc	Zoology Hons	NOU, Takatpur	

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
100 mts for men and women	college	50
200 mts for men and women	college	45
400mts for men and women	college	23
800mts for men and women	college	21
High Jump for men and women	college	23
Putting the short for men and women	college	24
discuss throw for men and women	college	32
Debate competition	college	23
Essay, Quiz Competition	college	35
Song, Dance, Cooking Competition	college	60

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number
2015	Nil	National	Nil	Nil	00
2015	Nil	International	Nil	Nil	00
2016	Nil	National	Nil	Nil	00
2016	Nil	International	Nil	Nil	00

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students admitted into the different Courses are given representation the academic as well as administrative bodies of the Institution. organizing departmental seminars, conduct of Annual sports, organizational functions and observance of Annual day celebrations, the students get liberty in making those events successful. The Students Union formation election is held according to norms set by the Govt. of Odisha a department of higher education, usually takes place in the month of The students get a suitable platform to present their views, visit leadership qualities. Students representatives are elected to various which work under the guidance of Teachers and organize different co- and extra-curricular activities round the year. All the honours to departments have student representatives as secretaries to help organize seminars, discussions, study tours and other cultural events of department. Inter-disciplinary competitions are arranged by the student participants are encouraged by the faculties to show their latent talent IQAC includes students' representatives to give them an opportunity their preferences in the quality cell. Besides the students express views by publishing their independent views and opinions in the college magazine as well as wall magazines. The NSS YRC Units of the college involve the students to perform social responsibility by organizing Programme from time to time. It enhances their social service skill them represent themselves as good and active citizens in future. The Counselling Cell also organises different workshop and skill enhancement programmes for the benefit of the students to prepare themselves future career.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

5.4.2 - No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last (maximum 500 words)

The College adopts decentralized governance and participatory management at the beginning of each academic year, Administrative/ Establishment decentralized to reduce the Burden and to implement democratize norms. Files are initiated by the Office Assistant of the concerned Section. A Note Sheet is prepared by the Head Clerk who endorses the memorandum and personal view of the matter. Then the concerned file is put up before the officer in-charge for Suggestion. The same sheet is submitted for the approval of the Administrative Bursar who suggests the principal his right observations. After getting the approval of the principal the file returns through proper channel to the concerned section to execute the order. The college functions as per the policy issued by the Govt. of Odisha. As per the governing body executes its decision when required. Moreover, the proposals coming from various sectional bodies/ committees such as Grievance cell, Academic Council, Staff Council, Construction Committee, Purchase committee, Library committee, Examination Committee, Admission Committee, Core Committee Advisory body of College Union executive and Alumni Association are discussed in the establishment Section and included in the Agenda for the decision in the governing body. After the same is decided the process of execution is initiated by the concerned section of the college office. All information to be complied to the government are communicated through Regional Director of Education. The public information officer appointed by the Principal from among senior staff members handles and responds to queries under the RTI Act on behalf of the college. The examination process is carried out under the guidance of the OIC carry out all examinations related to the college starting from the beginning to the end of each examination.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with details):

Strategy Type	Details
Curriculum Development	Curriculum Development is an important aspect of the college administration. From the beginning of the establishment of the institution, the curriculum of the college has been developed in a way to develop the academic ability of the students. However, the college follows the syllabi designed by Orissa University. UG course in Arts stream was introduced in the year 1987, to teach humanities Subject with pass course in the year 1992 Honours in History and Political Science were introduced. In Subsequently Science and Commerce Streams were introduced in the year 1993. In later part honours courses in Economic, Sanskrit, Chemistry, Zoology, Botany, Mathematics and Accountancy were introduced. In Institutional Management faculty members prepare their lesson plans and maintain progress register of their portion of courses covered. In case of time remedial classes are organised by each department.

	<p>slow learners and absentees. The CBCS was introduced in 2016 and semester system and Mid-Term Examination have been introduced.</p>
Teaching and Learning	<p>Classroom teaching is imparted through lecture cum discussion method with the help of black and Green Board. In the classroom Face communication example is cited by the teachers to motivate the students for better appreciation of the topic. The classroom has been furnished for better teaching and learning. The students are motivated to participate in seminar study to enhance their involvement in the subject. The interaction and questions become very useful for teaching and learning process. The students are encouraged to participate in seminar study to enhance their perception and personal development. Teaching process in the college is cordial and students are motivated.</p>
Examination and Evaluation	<p>The College follows the Examination and Evaluation system of North Orissa University. From the beginning of the semester the students are made aware of various rule regulations appearing examinations. Departmental tests are conducted to monitor the performance of the student monitored by the respective faculty of each department. Students appear two internal examinations in a year, 6 examinations in 3 years. In other words, student has to appear at 6 Internal and 6 semester examinations for Bachelor Degree. The Evaluation of answer scripts of examination is carried out in offline mode by the NCU. The result of internal examination is valued by the faculty members of concerned department and marks secured by the student are intimated to the University. Result of different semester examination is usually declared within 45 days of the examination. Weak students are guided for improvement through remedial classes.</p>
Research and Development	<p>The College imparts education especially to UG students. There is less scope for the faculty to be involved in research. However faculties are encouraged to carry research and development under various Universities. They presented Research papers in various Seminars in departmental Seminars, student are encouraged and encouraged to prepare papers on assigned topics and present before an audience to help them overcome the and develop their research bent of mind.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The College has a Library having more than 11000 books. The Library is a boon for the poor students are heavily dependent on its services for procuring the text books and reference books for their education. The Library card is issued for students after the admission. Students are allocated two days to take advantage the lending Library. The books are kept in a periodical Reading room attached to the Library where student books on a daily basis. The Reading room runs from 9.30 AM to 5:30 PM every working day. Newspapers and magazines are readily available to the students. New books are kept in a special rack for the information of students. Students Data base is available in this SAMS Portal. The employees database is use from HRMS maintained by Government. In the college Land, College Building,</p>

	Administrative Block have been developed. The college hostel has the capacity of 50 Seats for Girls students are well equipped sciences Laboratories in Chemistry Botany, Zoology established in this campus. There is plant garden and ornamental garden inside the campus enabled Seminar Hall and a Canteen is also available. Entire College is along with class rooms are under Surveillance.
Human Resource Management	The Government has launched Human resource management (HRMS) Portal to keep all information of the employees of the institutions are assigned various curricular and extracurricular and administrative charges except their academic duties. The university assigned duties of syllabus framing responsibility to the Teachers.
Industry Interaction / Collaboration	As this college is situated in the Similipal Biosphere so no big industries are found in the locality for interaction programme. But inter district proposal are under consideration.
Admission of Students	The admission to the UG classes are conducted through the Portal managed by the college as per directives of Education Dept. of the Govt. of Odisha and the rules of North Orissa University to which the college is affiliated. The students opting for UG courses apply through the Admission Form in the online mode. A central selection committee and the selected students are intimated for admission. The Admission Committee of the College verifies the documents of the eligible candidate for admission. Accordingly, they provide them ID Card, Library Card, College Calendar and Table.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The Governing body of B.B.College, Baiganbadia provides infrastructure development in this context IQAC also gives proposal for the development in the field of Academic Administration, Sports, Culture and extension activities. Improvement for the adoption of quality Education through different committees such as Athletic Club, Dramatic Cultural Society, Career Counseling cell, Hostel Management Committee, Seminar Committee also gives proposal for development of their respective section and these projects are executed after due approval. Internal Audit Report and Analysis Report also suggest for improvement at different level. Correspondence in this regards through email,
Administration	Office Administration such as Admission Section, Examination Section, Establishment Section, Account Section, Despatch Section, always works in a Co-Ordinated manner. Steps are initiated by the Office Assistant and marked by the Head Clerk and the Officer in-charge of the section. The Administrative Bursar approves the matter and sends it to the Principal for execution. The policy matters are decided after approval of the Governing Body in their extra ordinary meeting. The Principal always seeks the assistance of different

	committee heads for the smooth Administration. Ma Correspondence are made through email.
Finance and Accounts	Budget provision has been made taking in to account o income and expenditure demand to be incurred in the of every financial year. It is also approved by the body. The students' collection is maintained head wis collection register. Every transaction is made by che and NEFT. Online Salary transaction of staffs done by Internal Audit of accounts is made every financia primarily by Account bursar himself a finally by Dist fund Audit.
Student Admission and Support	Student support is the strength for over all develop student's admission is done programme wise and subj conducted by SAMS. The Selected candidates become the of a specific field having specific care course, di specific course, and skill enhancement course. Their has been very much essential in case of extension ac curricular activities, conduct of Seminar through pow study tour, On-spot visit and project work.
Examination	All information relating to Examination and Evaluatio in the college Notice board for the information of st Whatsapp group. Departmental tests are conducted a performance of the student monitored by the respectiv of each department and intimated to students throug group. Students appear two internal examinations in examinations in 3 years. In other words, student has at 6 Internal and 6 semesters for Bachelor Degree Evaluation of answer scripts of semester examination out in offline mode by the NOU. Script of internal ex is valued by the faculty member of the concerned depa marks secured by the students are intimated to the U by email. Results of different Semester examination a declared within 45 days of the examination. Weak stu guided for improvement through remedial classe

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2015	Nil	Nil	Nil

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6.3.2 - Number of professional development / administrative training programmes organized by for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)

2015	Computer training	Nil	Nil	Nil	Nil
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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Progr. Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
Yoga Camp	1	20/06/2015	26/06/2015

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching
Bank Loan, GPF, EPF,	Bank Loan, GPF, EPF,

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words ea

The Finance and Estimate Committee consist of Principal, Account B Co-Ordinator IQAC discuss about implementation of plans suggested by and development committee and approved by the Governing Body. They their feedback in the meeting in view of transparency of the mo transaction. The review of these fees of the students, collected f done in the finance committee. The financial requirement is made ac the needs of the students. The External Audit is done once a year b local funds audit after due scrutiny of the accounts by the interr committee.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philant the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in
Nil	0

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Internal Academic Audit Comm

Administrative	No	NA	Yes	Internal Administrative Audit C
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6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

NIL

6.5.3 - Development programmes for support staff (at least three)

Computer Literacy Programme, workshop for Demonstrators and Lab Attendants

6.5.4 - Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b) Participation in NIRF

c) ISO certification

d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To
2015	Active citizenship film show on 15.09.2015	15/09/2015	15/09/2015	15/09/2015
2016	Active citizenship film show on 08.02.2016	08/02/2016	08/02/2016	08/02/2016
2016	Sanskrit Departmental seminar, 08.02.2016	08/02/2016	08/02/2016	08/02/2016
2016	Commerce Departmental seminar, 10.02.2016	10/02/2016	10/02/2016	10/02/2016
2016	Economics Departmental seminar, 15.02.2016	15/02/2016	15/02/2016	15/02/2016
2016	History Departmental seminar, 16.02. 2016	16/02/2016	16/02/2016	16/02/2016
2016	Pol Sc Departmental seminar, 17.02.2016	17/02/2016	17/02/2016	17/02/2016
2016	Zoology Departmental seminar, 23.02.2016	23/02/2016	23/02/2016	23/02/2016
2016	Zoology Departmental seminar, 06.10.2015	06/10/2015	06/10/2015	06/10/2015

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution in a year)

Title of the programme	Period from	Period To	IP

Active Citizenship Film show on Respect to women	15/09/2015	15/09/2015	Fe
Self Defence For girl	02/11/2015	07/01/2016	3
Active Citizenship Film show on drug abuses	08/02/2016	08/02/2016	.

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sc
No Data Entered/Not Applicable !!!

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Nur bene
Physical facilities	Yes	
Provision for lift	No	
Ramp/Rails	No	
Braille Software/facilities	No	
Rest Rooms	Yes	
Scribes for examination	Yes	
Special skill development for differently abled students	No	
Any other similar facility	No	

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
No Data Entered/Not Applicable !!!						
No file uploaded.						

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of particip
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Separate Collection of Bio-Degradable and Plastic waste in Color container. 2. Excretion of liquid waste in Chemistry laboratory. Conversion of Bio-Degradable waste to manure used in garden on c

process. 4. Plantation of Trees and Medicinal Plants in college ca
Swachha Bharat Programme.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

No Data Entered/Not Applicable !!!

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision and thrust in not more than 500 words

The Institution B.B. College being established in the year 1987-88 in a tribal dominated backward area of the district endeavors to educate people through holistic learning for individual growth, self-reliance, social progress. As most of the students are from underprivileged sections of the society and from rural background the institution has initiated a focus on the all round development of the students to make them par with other privileged section students and to bring them to the main society. Special remedial classes are organised with stipend facilities for backward students with the help of UGC funding. Language laboratory established to develop the spoken English skill of the students. Career counseling workshops are held to create awareness among students and make them aware about the selection of career in future. Mock Interview and group discussion are also held to develop the personality and confidence of students. Seminars, discussion and special classes for slow learners are held for enhancing the outlook of students. The college also took initiatives for social progress of the local area through the NSS and YRC wings of the college. Number of programmes has been launched at different times for the betterment of local people. Programme like kitchen garden concept by NSS has been very successful in the nearby villages not only by engaging idle people but also supplementing the family. Similarly campaigns against AIDS and witchcraft has been very helpful in this remote area.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

No data entered!!!