Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**B.B.COLLEGE,BAIGANBADIA**
Name of the head of the Institution	**Dr. PRAKASH CHANDRA DASH**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	06792279109
Mobile no.	7978071412
Registered Email	**bbcollegebaiganbadia@gmail.com**
Alternate Email	**bbcollegeiqac14@gmail.com**
Address	**AT/PO-BAIGANBADIA, VIA-KUCHEI, PS-KULIANA, DIST-MAYURBHANJ**
City/Town	**BAIGANBADIA**
State/UT	**Orissa**
Pincode	**757105**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR.RAJENDRA KUMAR DAS**
Phone no/Alternate Phone no.	**06792255331**
Mobile no.	**9438709488**
Registered Email	**bbcollegebaiganbadia@gmail.com**
Alternate Email	**bbcollegeiqac14@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://bbcollege.edu.in/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://drive.google.com/file/d/1r83XZylertneMtI5wrFGb2gAUPslCspe/view?usp=sharing

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.09**	**2012**	**13-Mar-2012**	**09-Mar-2017**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**21-Jul-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Administrative Audit	**07-Jan-2019**	**4**

	3	
Laibrary Audit	06-Feb-2019 5	5
Feedback from Stake Holders	02-Nov-2019 30	200
Internal Account Audit	06-Feb-2019 5	3
Career Counselling Programme	19-Nov-2018 1	225
Organisation of YRC Inter College Training Camp on First Aid	15-Nov-2018 3	250
IQAC Fourth Meeting -2018-19	11-May-2019 1	16
IQAC Third Meeting -2018-19	09-Mar-2019 1	15
IQAC Second Meeting -2018-19	08-Dec-2018 1	16
IQAC First Meeting -2018-19	05-Aug-2018 1	14
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Science Stream	Lab. Equipment	Govt. of Odisha	2018 365	1000000
Institution	Development	UGC	2018 365	692952
History Department	National Seminar	UGC	2018 365	30000
		View File		

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Adequate number of Books provided to the students from the Library by enhancing the volume of books through new purchase during the session to the college library.

Organisation of Departmental Seminar Workshop.

Organisation of 3 days Inter College YRC Training Camp in the College.

The Audio & Visual system of Seminar Hall was updated.

Science Laboratories are well equipped as per Model CBCS Syllabus.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
ECO Club	**Plantation of Medicinal Trees in the campus through the ECO Club**
Updation of Seminar Hall	**The Seminar Hall is updated with supporting audio visual system.**
Construction of Additional Classroom	**Construction work of Additional Classroom and stair case initiated out of funds sanctioned by the State Govt.**
Improvement of Science Laboratories	**Well equipped laboratory instruments purchased the Academic Semester as per CBCS Books**
Organisation of Departmental Seminar	**Development of Presentation Skill of Students**
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body, B.B.College, Baiganbadia	**05-Aug-2018**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	09-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The management information system is in practice partially with regards to admission of students, awards of scholarships and information about various examinations. The Students' Academic Management System (SAMS) is meant for submission of online application for admission in to various UG Courses. This selection procedure, admission particulars and application for award of scholarships are intimated to the students on their registered Mobile. SMS are also sent to communicate admission schedules. New Syllabus and other departmental related information are sent through SMS by the proctor/ departmental heads for the information of students from time to time. Information relating to examinations i.e. Time Table, Fees and in Programmes. Questions pattern etc. are also conveyed through SMS by the HOD of the concerned department.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

B.B.College, Baiganbadia, situated in the district of Mayurbhanj in Odisha is an affiliated Institution under North Orissa University, Mayurbhanj. It is situated in Kuliana Block which is a tribal dominated Block in the district. It imparts UG Courses of Education in Arts honours, Science honours & Commerce honours. Curricular aspects of the courses at this College are guided by university regulations and Acts. With a disseminating knowledge and to invigorate future human resources, Institution continues to inculcate social and human values in the younger students through academic curriculum and social activities. The Vision, Mission and Objectives are communicated to stakeholders

at the beginning of each academic session. On the very first of the academic session, the Staff Council meets under the Chairmanship of the Principal to chalk out plans for academic, cultural and other programmes. After analysis of inputs provided by different departmental Staff Council it prepares the guidelines for smooth functioning of the college in an effective way. The teaching plan is prepared by respective departmental faculties as per the principles of the Staff Council guidelines and regulations formulated by North Orissa University, Mayurbhanj. The college has qualified, dedicated and experienced Faculties for timely completion of course curriculum through different courses delivery methods like lecture, class presentations, tutorials, practical, proctorial Classes. Remedial classes for the Weak students are given special importance in order to bridge the gap of the advance and slow learners. Provisions for scholarship & rewards felicitations increases the learning zeal of the students. The Academic Bursar and the Principal look after the management of classes on daily basis. The Plan and Progress of the academic work are maintained by individual faculty member, which is supervised by the respective HODs weekly and reviewed by Principal on monthly basis. The authority of the Higher Education Dept., Govt. of Odisha as well as the authorities of the North Orissa University inspect Institution to review the academic progress and management. The college has well-equipped Library with reading room facilities. The students are provided with question banks, reference books, journals and newspapers. The college has developed internal assessment system like monthly unit test, and mid-term examinations and presentation of papers by the students in seminars. The students appear at term and examination as per university guidelines. The college rewards for best graduate in Science, Arts and Commerce on the Foundation Day Ceremony of the College every year. All Students-centric programmes are undertaken by the Institution for overall development of students. Besides class room teaching, regular annual athletic meet, cultural competitions, community awareness programmes through YRC, NSS & Self Defence wine of the college celebrated and observed in different days declared by the Central and State Govt. The college publishes its Annual magazine THE SRADHANJALI where the students and the staff express the creativity. The Editorial Board of the college plays a dominant role for publishing the magazine. The literary creativity of the students are ventilated on the college wall magazine ATASI KUSUMA.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	0	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	Nill
BSc	NIL	Nill
BCom	NIL	Nill
[View File]()		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

BA	History	01/06/2018
BA	Political Science	01/06/2018
BA	Economics	01/06/2018
BA	Philosophy	01/06/2018
BA	Sanskrit	01/06/2018
BSc	Physics	01/06/2018
BSc	Chemistry	01/06/2018
BSc	Zoology	01/06/2018
BSc	Math	01/06/2018
BSc	Botany	01/06/2018
BCom	Accountancy & Management	01/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga Education	01/06/2018	62
Spoken English	01/11/2018	40
[View File]()		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Study Tour	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
An evaluative mechanism is introduced to measure the progress in respect of academic, infrastructure, development and overall performance of the institution through a well designed Feedback System. Feedback formats are supplied to students at the end of the academic session. A number of objective questions relating to views of the students about academic, infrastructure and

library facilities are asked. The students get complete freedom while giving their opinion. They are also asked questions regarding cultural, sports facilities which availed by them during their tenure in the college. They also narrate their views regarding the college of their dream put forth suggestions for its betterment. They drop these questionnaire format inside a suggestion box meant for the purpose. These feedbacks are collected and put before the academic committee consisting of all senior members of the college under the chairmanship of Principal. It is a matter of rejoice that students suggests a number of novel proposals for the college of their dream. The views are examined and analysed thoroughly in the meeting, suitable proposal are framed keeping in views of the students' satisfaction. Improved means are undertaken to eradicate the weakness and failures. Similarly the advance and beneficial result of the feedback encourages the Faculties to follow the practices in order to develop the moral, spiritual, academic betterment of the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountancy, Management	48	192	47
BSc	Physics,Chemistry,Mathematics, Zoology, Botany	112	488	93
BA	" English,Odia, Political Science, Economics,Sanskrit, Philosophy, History, Odia "	256	1184	256
		View File		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1240	0	32	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
32	17	5	2	1	1

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Proctoral system is adopted in our institution like many higher education institution of India. The mentoring system of the college pertains to relationship between mentee. The ratio of mentor mentee is 1:24. One mentor guides 24 mentees. The problems of the students in regard to the academic and other related pursuits are solved by the mentor with the process of discussion. The problems are redressed with top most priority according to need of time. Mentors role is indeed an important one with respect to the problems faced by the students in the process of acquisition of knowledge and also as guidance to their prospective opportunities in the future. Mentors role symbolised the role of a friend, philosopher and guide in the contemporary society. The mentor has become a vital role-model for guiding the students to fulfil the vision of the college. The College has the practice of organising P.T.A. (Parent Teachers Association) every year where the students of the college, and their matters relating to academic curriculum are informed to parents. Parents are advised to inculcate a sense of positive approach to the growth of their wards and help the ills that germinate in regular intervals. Parental guidance along with efforts of mentors of various departments are the best practices adopted by the college in mentors- mentee relationship

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1240	32	1:39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	32	1	0	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Lecturer	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	03	Semester	18/02/2019	12/06/2019
BA	08	Semester	18/02/2019	12/06/2019
BA	14	Semester	18/02/2019	12/06/2019
BA	17	Semester	18/02/2018	12/06/2019
BSc	52	Semester	18/02/2019	12/06/2019
BSc	53	Semester	18/02/2019	12/06/2019
BSc	56	Semester	18/02/2019	12/06/2019

BSc	59	Semester	18/02/2019	12/06/2019
BCom	81	Semester	18/02/2018	12/06/2019
BCom	83	Semester	18/02/2019	12/06/2019
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

B.B. College is an affiliated Institution under North Orissa University. At the institutional level the college maintains evaluation system in academic, administrative, accounts and the library every year. The Principal as the Head of Institution controls all academic activities with the help of academic Bursar. Classes are monitored, plan and progress register of teachers are verified, remedial and classes are arranged and Mid-Term Exam are conducted in regularly. Similarly, the Principal with the help of Administrative Bursar maintains uniformity in administration. For transparency in accounts Principal also with help of Bursar Account verifies different Bills and Vouchers etc. Internal verification of library books and accession register and Issue Register are done at regular intervals. The Science Laboratories are also physically verified by the Principal along with other departmental science teachers in regular basis.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared as per the scheduled date declared by North Orissa University and Holiday list of the Govt. of Odisha. Classes and scheduled of Examinations are prepared accordingly. As Mid-Term marks are required in the end Semester examination of North Orissa University the MidTerm Examinations are to be conducted by the Institution itself before the filling up forms for the respective semester. The Calendar also stipulates different curricular and extra- curricular activities to be performed around the year. The Schedule for conducting Annual sports, annual functions, Cultural weeks and departmental seminars are also reflected in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://drive.google.com/file/d/1cj_SqWi4mTpQlu-bROuvBHgEksHPllfz/view

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
03	BA	Economics	21	21	100%
08	BA	History	42	40	95%
14	BA	Pol.Science	40	39	98%
17	BA	Sanskrit	14	14	100%
52	BSc	Botany	16	12	75%
53	BSc	Chemistry	17	16	94%
56	BSc	Mathematics	10	10	100%

59	BSc	Zoology	20	20	100%
81	BCom	Accountancy	20	18	90%
83	BCom	Management	9	9	100%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://drive.google.com/file/d/177ACnTmb-l5v1W7jehMWg7iUKSE8sTPo/view?usp=sharing

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1	Funding U.G.C.	220000	150000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NO	NO	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NO	NO	NO	Nill	NO
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NO	NO	NO	NO	NO	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NO	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	2.5
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology (Dr.A.Dhal)	7
History (Dr.J.N.S.D. Sachan)	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	6	0	0
Presented papers	2	0	0	0
Resource persons	3	6	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Charity At-Mental Asylum At-Gangraj, Missionary of charity	NSS Red Cross	8	125

Donation for Keral Chief Minister Relief Fund	NSS	7	57
Road Safety	NSS YRC	7	151
3 Day First Aid Training Camp	YRC	5	30
Blood Donation 2 Programmes	NSS YRC	2	200
AIDS Awareness 2 Programme	NSS YRC	6	200
Swatchha Bharat 5 Programe	NSS YRC	6	500
Self Defence for Girls	Govt. of Odisha	2	360

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Self Defence for Girls	Govt. of Odisha	Karate	3	360
AIDS Awareness	NSS, YRC Red Ribbon Club	Seminar Rally	6	200
Swatchha Bharat 5 Programe	NSS, YRC Red Ribbon Club	Campus Adopted Village Cleaning	6	500

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Departmental Seminar	Department of History	College Fund	2
Departmental Seminar	Departmental Economics	College Fund	1
Departmental Seminar	Departmental Sanskrit	College Fund	1
Departmental Seminar	Department of Zoology	College Fund	2

Departmental Seminar	Department of Chemistry	College Fund	2
Departmental Seminar	Department of Botany	College Fund	2
Departmental Seminar	Department of Mathematics	College Fund	2
Departmental Seminar	Department of Pol.Science	College Fund	2
Departmental Seminar	Department of Commerce	College Fund	2
Departmental Seminar	Department of Physics	College Fund	2

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	NIL

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	1361618

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	NIL	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8856	901467	1093	265943	9949	1167410
Reference Books	2512	225351	60	50148	2572	275499
Journals	5442	39120	761	21308	6203	60428
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	17	1	2	1	1	2	5	5	0
Added	0	0	0	0	0	0	0	0	0
Total	17	1	2	1	1	2	5	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
HANDICAM WITH TRIPOD	https://drive.google.com/file/d/1ivIzff0fxsudICLkgmxmjyNLAgr5FAi8/view?usp=sharing
OCR SCANNER DEVICE	https://drive.google.com/file/d/1LE7tRNYCCIqzvf8w0W8OwnoQU0uC2Ygl/view?usp=sharing
PORTABLE PROJECTOR	https://drive.google.com/file/d/1D6eNXU2O9Ff8gd_sNpIln--awtlzYT9y/view?usp=sharing
CC CAMERA	https://drive.google.com/file/d/1NMPubuATbudhdMPNeqUDmnlWtirylk4J/view?usp=sharing
Wi Fi	https://drive.google.com/file/d/1uniceRmsK7CafEVi2ZDopojJM431dx8b/view?usp=sharing
Web cam	https://drive.google.com/file/d/1tplv2mjzxlP0sMEgEmbU2HuFzW-vxt7e/view?usp=sharing
Projector	https://drive.google.com/file/d/13ffwBiGvaIEsfrKRnq2m3NXUZtTqTPOF/view?usp=sharing

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
547080	491810	1500000	1361618

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is established in an area of 5.6 Acres of Land as an Aided Institutions managed by the Governing Body. For realisation of its vision and mission the maximum utilization of its fund is utilized for its physical academic and support facilities the executive committee comprising a group of teachers headed by Principal frequently monitor different physical and academic facilities of the college. The physical infrastructure comprising of 23 classroom 5 Laboratories, Dark Room, Library with reading room, the establishment section, account section, examination section, SAMS Section, Principal Chamber, IQAC Room, Staff Common Room, Boys Common Room, Girls Common Room, PET Room, Store Room, NSS Room, YRC Room, Seminar Hall, College Pendal,

College Canteen, College Canteen and Lavatories etc. are properly maintained and regularly and verified their feasibility by the teacher in-charge. Principal assigned responsibility to different members for discipline maintenance in the campus. The college working hour extend from 10:00AM to 5:00PM where college library open from 9:30 AM all working days different sectional offices remain open during the working hour of the college. The master timetable is prepared by group of teachers in-charge of timetable as per the syllabus provided by the University. Accordingly the classes are distributed by the HODs of different subject in consultation with faculty members of their department both theory and practical. The time table for practical class and seminar class are also prepared as per the Govt. guideline. The Academic calendar is being prepared to Streamline working days, observation days and Holidays. The faculty member make lesion plan take lesson note and maintained progress register regularly a progress register is verified by academic Bursar and Principal on regular basis. Academic audit of class taken by each faculty member, Principal and Academic Bursar has been made. At the end of each academic session. Practical groups are formed comprising 16 Students in a group and practical experiment are taken by lecturer and demonstrator of the department as per the syllabus. The college Library has 9949 Nos of Text Book,2572 Nos of Reference Book and 6203 Nos of Journal for use of staff and students. The books are issued to students on their schedule day on producing their Library Cards for 15 days during the Library hour. They are also provided the previous years question from the question bank. The proctorial system has been implemented to redress personal difficulties of the students. The college garden and botanical garden is properly maintained.

https://bbcollege.edu.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Merit Award Free Studentship	26	4680
Financial Support from Other Sources			
a) National	Merit Scholership, e-Medhabruti, Physically Chalanged and Prerana Scholership	436	2589140
b)International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Spoken English (Language Lab)	01/08/2018	30	Department of English
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Counselling	44	44	10	6

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	INDIAN ARMY, INDIAN AIRFORCE , ODISHA POLICE, CRPF, Reliance	44	6

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	17	NOU, TAKATPUR, MPC AUTO COLLEGE	POLITICAL SCIENCE, HISTORY, ECONOMICS, CHEMISTY, BOTANY, ZOOLOGY, COMMERCE	MAYURBHANJ LAW COLLEGE, NOU, MPC AUTO COLLEGE, Centurian University	POST GRADUATE LLB MBA

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	15

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Thorugh Event	Inter College	10
800mtrs Race (Boys)	Institutional	26
400mtrs Race (Girsl)	Institutional	22
400mtrs Race (Boys)	Institutional	19
200mtrs Race (Girsl)	Institutional	18
200mtrs Race (Boys)	Institutional	27
100mtrs Race (Girsl)	Institutional	10
100mtrs Race (Boys)	Institutional	14
Long Jump (Boys)	Institutional	35
Thorugh Event	Inter College	10

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	000	Nill	Nill	Nill	Nill	Nill

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As the election of office bearing to different offices of college union is stopped by the state govt. During the academic session 2018-19 a group of students are selected by the college committee from different classes as representative to different academic as well as administrative bodies of the institutions. While organising departmental seminars, conduct of annual sports, organizing functions and observation of annual day celebration, foundation day celebration etc., students get maximum liberty in making those events successful. The different co-curricular and extra curricular activities are done by the students under the active guidance of teachers in-charge. All the honorus teaching department have students representative as secretaries to organises seminar, discussion study tour and other cultural events of the department. Inter-Disciplinary competition are arranged by the students and participants are encourage by the faculties to show their talents. The IQAC includes students representative to give then an opportunity to voice their preferences in the quality cell besides the study nets expresses their views by publishing their in dependent view and opions in the college magazine as well as. The NSS Unit, YRC Units, Self Defence wing, Eco Club of the college also involve the students to performers from time to time it enhance their social service skill and helps them to represent themselves as good and active citizen of future of the nation students are also benefited for making their future carer after involving themselves in the career counselling cell of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

| |

5.4.2 – No. of enrolled Alumni:

88

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

• A meeting of the Alumni Association was held on 21.12.2018 under the chairmanship of Principal Mr. Prakash Chandra Dash in the Seminar Hall of the college. To discuss regarding development of the college and academic performance of the students. • Realising the Demands of the students for opening of Boys Hostel the Alumni Members requested principal to take steps for completion of the Boys hostel as early as possible so that the students can be admitted to the Boys Hostel from the academic session 2019-20. • UGC sanctioned Rs. 30,000,00.00 for construction of indoor sports complex and released Rupees Rs. 15,000,00.00in first Phase of its grants. The Alumni Members suggested that the sport complex may start near the boys hostel. The proposal is unanimously accepted. • Principal requested all the Alumni members to present in the various social service activities under taken by the college so that the programme will be highlighted. • The Meeting ended with vote of thanks given by the principal.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college function as per the policy issued by the Govt. of Odisha time to time. For a smooth administrative operation different section like admission, establishment, accounts and examinations are created to reduce the burden of principal. All the files are initiated by the office assistant of the concerned section. The note sheet is prepared by them and forwarded the Head clerk who endorses the memorandum with personal view of the matter. Then concerned file is put up before the officer in-charge for suggestion. The same sheets is submitted for the view of the administrative bursar who suggest the principal his right observation. After getting the approval of the principal the file returns through the proper channel to the concerned section to execute the order. In case of financial equipment of huge amount it needs the approval of Governing Body. More over the plan and proposal coming form various sectional bodies / committees such as executive committee, IQAC, grievance cell, academic council, staff council, construction committee, purchase committee, library committee, examination committee, are discussed in the establishment section and agenda is prepared for the discussion in the governing body. After that approval of governing body the process of execution is initiated by the concerned section of the college office. All information to be complied to the Govt. are communicated through regional director of Education, Balasore. The examination section under the guidance of Officer incharge examination carry out all examination related functions of Mid-Term, Semester etc. starting form filling up of forms to the publication of results of each semester . Principal is authorised to appoint one of the senior staff members to act as public information officers to handle and response to quarries under the RTI Act on behalf of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The College imparts education specially to UG student there is less scope for the faculty to be involved in or activities. However faculties are encouraged to carry research activities under various Universities. They presented Research Papers in various Seminar in departmental Seminars, student are guided and encouraged to prepare papers on assigned top present it before an audience to help them overcome the and develop a research bent of mind.
Examination and Evaluation	The College follows the Examination and Evaluation procedure of North Orissa University. From the beginning of the Session, the students are made aware of various rule regulations for appearing examinations. Departmental tests are conducted and the performance of the student monitored by the respective faculty of each department. Students appear two internal examinations in a year, 6 examinations in 3 years. In other words, student has to appear at 6 Internal and 6 semesters for Bachelor Degree. The Evaluation of answer scripts of semester examination is carried out in offline mode by the NOU. Script of internal examination is valued by the faculty member of the concerned department and marks secured by the students are intimated to the University. Result of different Semester examination are usually declared within 45 days of the examination. Weak students are guided for improvement through remedial classes.
Teaching and Learning	Classroom teaching is imparted through lecture cum discussion method with the help of black and Green Board. In the Face to Face communication example is cited by the teachers to help the students for better appreciation of the topic. A smart class room has been furnished for better teaching and to motivate the students. The students present their

	papers in the departmental seminar time to time to enhance their involvement in the subject. The interaction and questionnaire become very useful for teaching and learning process. Students are encouraged to participate in seminar study tours for better perception and personal development. Teaching learning process in the college is cordial and students centric.
Admission of Students	The admission to the UG classes are conducted through the SAMS Portal managed by the college as per directives of the Education Dept. of the Govt. of Odisha and the rules framed by North Orissa University to which the college is affiliated to. The students opting for UG courses apply through Common Admission Form in the online mode. A central selection, is made and the selected students are intimated for admission. The Admission Committee of the College verifies the documents of the eligible candidate for admission. Accordingly, the college provide them ID Card, Library Card, College Calendar and Time Table.
Industry Interaction / Collaboration	As this college is situated in the Similipal Biosphere Region so no big industries are found in the locality for interaction programme. But in this academic session this students of the department of Zoology visited Sericulture Farm in the nearby locality of Bangriposi. The head of the department take utmost interest for such kind of available activities.
Curriculum Development	Curriculum Development is an important aspect of the College administration. From the beginning of the establishment of the institution, the curriculum of the college has been designed in a way to develop the academic ability of the students However the college follows the syllabi designed by the North Orissa University. UG course in Arts stream was introduce 1987, to teach humanities Subject with pass course. In the year 1992 Honours in History and Political Science was introduced. In Subsequently Science and Commerce Streams were introduced in the year 1993. In later part honours in Economic, Sanskrit, Chemistry, Zoology, Botany, Mathematics, Accountancy were

	introduced. In Institutional level faculty members prepare their lesson plans and maintain progress register of their portion of courses covered. Time to time remedial classes are organised by each department for slow learners and absentees. The CBCS was introduced in the 2016 and semester system and Mid Term Examination have been introduced.
Human Resource Management	The Government has launched Human resource management System (HRMS) Portal to keep all information of the employees. The Employees of the institutions are assigned various curricular, extra curricular and administrative charges except their normal academic duties. The university assigned duties of Supervision and syllabus framing responsibility to the Teachers.
Library, ICT and Physical Infrastructure / Instrumentation	nt. In the college Land, College Building, Hostel, Administrative Block have been developed. The college Women's hostel has the capacity of 50 Seats for Girls students. There are well equipped science Laboratories in Chemistry, Physics, Botany, Zoology established in this campus. There is medicinal plant garden and ornamental garden in side the campus. An ICT enabled Seminar Hall and a Canteen is also available. The Entire college is along with class rooms are under CCTV Surveillance.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Budget provision has been made taking in to account of proposed income and expenditure demand to be incurred in the beginning of every financial year. It is also approved by the Governing body. The students' collection is maintained head wise in daily collection register. Every transaction is made by cheque. Internal Audit of accounts is made every financial year primarily by Account bursar himself a finally by District Local fund Audit.
Student Admission and Support	Student support is the strength for over all development. The students admission is done programme wise and subject wise conducted by SAMS. The Selected candidates become the students of a specific field having specific

	care course, discipline specific course, and skill enhancement course. Their support has been very much essential in case of extension activities, curricular activities, conduct of Seminar, study tour, On-spot visit and project work. Organizing health camp, Blood Donation Camp, Rally, Awareness programme are also Very much praiseworthy in the institutions.
Examination	All information relating to Examination and Evaluation notified in the college Noticeboard for the information of students. Departmental tests are conducted and the performance of the student monitored by the respective faculty of each department. Students appear two internal examinations in a year, 6 examinations in 3 years. In other words, student has to appear at 6 Internal and 6 semesters for Bachelor Degree. The Evaluation of answer scripts of semester examination is carried out in offline mode by the NOU. Script of internal examination is valued by the faculty member of the concerned department and marks secured by the students are intimated to the University. Result of different Semester examination are usually declared within 45 days of the examination. Weak students are guided for improvement through remedial classes.
Planning and Development	The Governing body of B.B.College, Baiganbadia Plan for infrastructure development in this context IQAC also gives proposal for the development in the field of Academic, Administration, Sports, Culture and extension activities improvement for the adoption of quality Education. The different committees such as Athletic Club, Dramatic Society, Cultural Society, Career Counselling cell, Hostel Management Committee, Seminar Committee also gives proposal for development of their respective section and these proposals are executed after due approval. Internal Audit Report and Feedback Analysis Report also suggest for improvement at different level.
Administration	Office Administration such as Admission Section, Examination Section, Establishment Section, Account Section, Dairy and Despatch Section, always

works in a Co-Ordinated manner. The steps are initiated by the Office Assistant and marked by the Head Clerk and the Officer in-charge of the section. The Administrative Bursar approves the matter and send to the Principal for execution. The policy matters are decided by the approval of the Governing Body in their extra ordinary session. The Principal always seeks the assistance of different committee heads for the smooth Administration.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Computer Literacy	Computer Literacy	15/03/2019	17/03/2019	15	5
2018	Capacity Building	Capacity Building	19/06/2019	19/06/2019	30	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
BANK LOAN, GIS, GPF. CAS	GIS, GPF, BANK, LOAN, ,MACP	Merit Scholarship, Free Studentship, Scholarship for ST, SC OBC Students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial plan for 2018-19 is prepared by a committee consisting of principal, Bursar account, Co-Ordinator IQAC, Academic Bursar and Admission In-charge of the college through a well designed budget. The proposed budget is placed before the governing body for approval before it operation. Taking in to the govt. rules and requirement of infrastructure development, the fees structure is prepared. The financial requirement is also made according to the needs and demands of the students. Financial requirement is sought from the govt. through respective channels when govt. wants to mobilize its resource for infrastructure development and academic curriculum enhancement. All dally cash receipts recorded in the DCR and deposited collected amount in the bank in the respective account upon of the purpose in the very next day. All expenditures are make after its sanctioned and approval of payment by the authority. The case book is maintained regularly in view of maintaining transparency of the monetary transactions the stock book is regularly maintained and verified. The external audit is the once in year by the district local fund audit after due scrutiny of the accounts internally.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	R.D.E., Balasore	Yes	Academic Council
Administrative	Yes	R.D.E., Balasore	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Information regarding students to parents through SMS. 2. Hostel Facilities streamlined. 3. students involvement in seminar and workshops and other co-curricular activities.

6.5.3 – Development programmes for support staff (at least three)

1. MACP Granted to support staff. 2. Online application for GPF Withdrawal. 3. Regularization of Pending EPF.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Students satisfaction survey format collected and analysed. 2. regular staff orientation programmes arranged by the college. 3. Different committees are formed for collection and preservation of Data criterion basis.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC First Meeting -2018-19	05/08/2018	05/08/2018	05/08/2018	14
2018	IQAC Second Meeting -2018-19	08/12/2018	08/12/2018	08/12/2018	16
2018	IQAC Third Meeting -2018-19	09/03/2019	09/03/2019	09/03/2019	15
2018	IQAC Fourth Meeting -2018-19	11/05/2019	11/05/2019	11/05/2019	16
2018	Organisation of YRC Inter College Training Camp on First Aid	15/11/2020	15/11/2018	17/11/2018	250
2018	Career Counselling Programme	19/11/2018	19/11/2018	19/11/2018	255
2018	Internal Account Audit	06/02/2019	06/02/2019	12/02/2019	3
2018	Feedback from Stake Holders	12/11/2019	12/11/2019	12/11/2019	200
2018	Laibrary Audit	06/02/2019	06/02/2019	11/02/2019	5
2018	Administrative Audit	07/01/2019	07/01/2019	10/01/2019	4
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self Defence for Girls Organised by Govt. of Odisha	04/12/2018	17/12/2018	122	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	No	2
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/12/2018	1	AIDS Awareness	YRC Red Ribbon Club	55
2018	1	1	02/10/2018	1	Swachha Bharat	NSS Volunteers	68
			View File				

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)

Handbook of Human Values and Professional Ethics for Parents	18/06/2018	Family is the institution of consciousness and understanding. Parental values not only stick to family but spreads to every where. So it should be broad based to distinguish between right and wrong. Parental values give sectional interest and its impact on institutional progress. So the institutions always requires suggestion and views as per the capability of the concerned parents on human and ethical values.
A Handbook of Human Values and Professional Ethics	18/06/2018	1. A Student needs to be value oriented ethically sound. 2. He should be regular and punctual. 3. He should be time bound and opts for Sincerity and efficiency. 4. With is own education he should involved him self to educate the whole society. 5. Character building should be the primary objective of any education system. So to achieve the objective, our institution provides character building education and imparts skill and knowledge improvement by NSS and YRC.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Road Safety	24/04/2018	24/04/2018	62
AIDS Awareness	28/06/2018	28/06/2018	154
Blood Donation	04/09/2018	04/09/2018	178
Distribution of Dress and Food Items to inmates of mental asylum and Gangraj	02/10/2018	02/10/2018	50
First Aid Training Camp	15/11/2018	17/11/2018	62

World AIDS Day	01/12/2018	01/12/2018	190
Voters Day	25/01/2019	25/01/2019	102
National Youth Day	12/01/2019	12/01/2019	207

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)
1.Ban of Single Use Plastic and Polythene in side campus. 2.Awareness among students. 3. Conversion of Bio-Degradable waste to manure used in garden on dumping process. 4. Plantation of Trees and Medicinal Plants in college campus. 5. Swachha Bharat Programme.6. Separate Collection of Bio-Degradable and Plastic waste in Colour Codded container. 7.Excretion of liquid waste in Chemistry laboratory.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices
1. Inter Disciplinary blending system The healthy practice "Inter Disciplinary blending system" has been introduced in the college in the academic session 2018-19 as an action taken to the proposal of IQAC with the following objectives. a. To invite students and teachers of other subjects to attend seminar and functions of any department. b. Mutual support and help among the departments can create a good atmosphere in academic and social setup which will minimize the burden and engagement of official to arrange functions and festive occasion so that the department will gets more time in academic activities. 2. Blood donation camp/ Social activities: Three Mega blood donation camp organised at different types during the academic session 2018-19 with the joint collaboration of YRC and NSS Units of the college. First Blood Donation Camp was organised on the eve of college foundation day i.e. on 04/09/2018. 60th Unit of Blood collected in the said camp. Our NSS Red Cross Volunteers donated blood in the blood donation camp organised by Kuliana Police Station on 31.10.2018. another blood donation camp was organised in collaboration with Amo Odisha on dt. 17.11.2018. A three days First Aid Training Camp was organised by YRC Unit of the College and 30 Nos of Volunteers were imparted training by experts deputed by Indian Red cross Society. NSS Volunteers of the college collected 10,000.00 and donated to the Chief Minister Relief Fund for the flood victims of Kerala. 3. Swachha Bharat Abhiyan: On the eve of 150th Birth Anniversary of Mahatma Gandhi Sadvawana Rally was organised by The Volunteers of NSS YRC Units. Swachha Bharat Abhiyan was organised in the college campus and in the Campus Missionary Charity at Gangraj. Dress Fruits were distributed to the inmates of the mental asylum at Gangraj, Missionary of Charity. Another Swachha Bharat Abhiyan was also organised on 27.09.2018 in collaboration with "Mu HERO MU ODISHA" Programme of Govt. of Odisha. 4. YRC Camp: Volunteers of YRC Units attended YRC Study-cum-training camp at SM College, Manida from 08.09.2018 to 10.09.2018. Also volunteers attended the Inter College North Zone Camp at Saraswata Mahavidyala Anantapur, Soro, Balasore.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://drive.google.com/file/d/1-GRA_QIbz6zhkm9bTVO03uaSY3lJrVNV/view?usp=sharing

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

B.B.College Baiganbadia initially established in 1984 with a view to provide higher education in this backward tribal area. In the year 1987 the bachelor degree was introduced in Arts. Science Commerce stream of under graduate classes were introduce 1983 an accordingly the subjects / streams got affiliation and concurrence. The college has already served the area more than 35 years in bringing a revolution in the field of social consciousness and spread of education. Once the area had not got the chance of education to the girls child. But today the college admits about 70 of Girls students of the locality though it is a co-educational institution. In the performance rate the girls students have been higher than boys. In curricular and Co-Curricular activities the Girls students have shown their credit and importance. It clearly shows the vision of the college to educate the people of the area has been attained. If girls will be educated they can make their children equally educated. A good number of pass out girls students have also been employed in govt. and private sector services. The science stream of the college is gradually progressively going up. The students of science department are taking part in project work and campus survey. Four Science Students participated in the Science Exhibition at district Head Quarter Baripada organised by AWHAN, institution working for science and development. In the field of social service and awareness programme the college has widened its activities. The NSS Programme officers have been awarded at University level as best programme officers NSS Students attended National integration camp held at Rahelkhand University Bareli, U.P. YRC Volunteers have soon their efficiency in managing awareness and health camps. Faculty members visited different institutions as resource person to share their knowledge in their respective field. Keeping in view the potentiality and credibility of the staff members the university gives opportunity to the institutions as squad and observer of different examinations conducted by the university.

Provide the weblink of the institution
https://drive.google.com/file/d/11havoY9ki3HnijmJ7ODh1BQ5zftSsfob/view?usp=sharing

8.Future Plans of Actions for Next Academic Year

The college has already prepared a plan with the help of its advisory committee in assistance with IQAC, Academic Council and Governing Body of the college. The future plan of action for next academic year 2019-20 is decided as follows. 1. Keeping in view the model CBCS Syllabus it was decided to increase the number of seats in the existing subjects and to open new honours subject like English, Odia and Philosophy. 2. The college planed to introduce PGDCA Course for its students in collaboration with any reputed organization. 3. The college decided to complete the new library building with adequate number of books shelves. 4. As govt. released 1st phase of infrastructure grant, college decided to construct new additional classrooms and stair case in the 2nd floor of library building. 5. The college decided to encourage the mote number of faculty member for completion of their research work and the teachers having PhD. Degree are encouraged to guide to research scholar of their respective field. 6. To mobilize the outgoing students of the college to take opportunity of various seminars and workshop organized by the career counselling cell for their engagement in different Jobs. 7. To increase social activities prgrammes by NSS, YRC, Eco club, Red Ribbon Club, and self Defence wing of the college and make aware to the public of the locality regarding various developmental plans of the Govt.